



Business Improvement District No. 2 Board Agenda
1:00p.m. Meeting on Friday, January 15, 2021
Upstairs Large Conference Room, City Hall, 25 Center Street
Vermillion, SD 57069
In-Person or Virtual Meeting (see instructions below)

Join Zoom Meeting

<https://us02web.zoom.us/j/81347232161?pwd=MHpnZlZlVWVXdUg3Qm1BZFNFVExRQT09>

Meeting ID: 813 4723 2161

Passcode: 575857

One tap mobile

+13462487799,,81347232161#,,,,*575857# US (Houston)

+16699006833,,81347232161#,,,,*575857# US (San Jose)

Meeting ID: 813 4723 2161

Passcode: 575857

Find your local number: <https://us02web.zoom.us/u/kchy8II2s>

1. **Call to Order**
2. **Approval of Minutes**
 - a. November 20, 2020 Regular Meeting
3. **Adoption of the Agenda**
4. **Visitors to Be Heard**
5. **Old Business**
6. **New Business**
 - a. Discussion of Design Submittal by Stockwell
7. **Adjourn**

Unapproved Minutes
Business Improvement District No. 2 Board
Friday, November 20, 2020 at 1:00 p.m.

The meeting of the City's Business Improvement District No. 2 Board was called to order virtually on November 20, 2020 at 1:00 p.m.

1) Roll Call

- a) Present: James Waters (in person), Martin Prendergast (teleconference), Bekki Engquist-Schroeder (in person), Patrick Morrison (teleconference)
- b) Absent: Michelle Maloney
- c) Staff Present: Jose Dominguez (City Engineer), John Prescott (City Manager), James Purdy (Assistant City Manager)

2) Approval of the Minutes

Moved by Engquist-Schroeder to approve the September 10, 2020 regular meeting, seconded by Morrison. Motion carried 4-0, (Prendergast - Yes, Engquist-Schroeder - Yes, Morrison - Yes, Waters - Yes).

3) Adoption of Agenda

Moved by Engquist-Schroeder to adopt the agenda as printed, seconded by Morrison. Motion carried 4-0, (Prendergast - Yes, Engquist-Schroeder - Yes, Morrison - Yes, Waters - Yes).

4) Visitors to be Heard

No comments given.

5) Old Business

None.

6) New Business

- a) Board to Recommend on Bid Alternates, Reduction Options from Base Bid, and on Add Options for the Main Street Streetscape Project - Dominguez explained that the City had received, and reviewed, the 60% plan set. The comments from Staff were already sent to Stockwell. The comments involved changes to the utilities, traffic control, etc... With the 60% submittal Staff also received an updated cost estimate. Due to the fact that the estimate was much higher than originally budgeted for Staff asked Stockwell to produce a breakdown of the project cost so that the Board could discuss, and choose, items to incorporate into the project. Dominguez briefly discussed the project area, and what was included in each of the areas. After this was explained, Dominguez proceeded to discuss a breakdown of the expected cost based on Stockwell's latest estimate, and a possible breakdown of how the project could be paid for. Mr. David Locke (Stockwell Engineers) explained that the City's numbers were incorrect since Stockwell's estimate included a 10% contingency and a cost for construction administration. City Staff was unaware of this. This error reduced the cost of the project by \$440,000 (this was the amount that the City had estimated for the contingency and the construction administration).

Discussion followed. Staff was directed to maintain a \$165,000 contingency.

Locke discussed all of the items that could be removed from the project, and their associated costs. Discussion followed. Based on the discussion it was agreed to remove the bumpouts on Market and Court Street along Kidder Street. This removal reduced the cost of the project by approximately \$50,000.

Locke discussed all of the items that could be added to the project. These included: stone cast benches, pavers, uplighting, monument pillars, and monument columns. Discussion followed. After the discussion it was agreed that the contractor hired for the project would install all of the conduit and wire for the uplights. This would increase the cost approximately \$25,000. It was also agreed that all of the monument columns would be installed at the intersections. These would increase the cost of the project by approximately \$86,000. The Board also asked Stockwell to come up with an option for the benches to replace the stone cast benches. The cost for these would need to be no more than \$139,000.

Dominguez also discussed the parking issues that have come up do to the project. Dominguez explained that parking is being removed due to Federal requirements, State statutes, or because of City ordinances. Dominguez also stated that if the parking is not removed during the Downtown project that they would be removed with any future paving project. The removal is due to safety concerns. Discussion followed.

Moved by Waters to direct Stockwell Engineers to remove the bumpouts from the intersections of Market and Kidder Streets, and Court and Kidder Streets; to include the conduit and electrical wire necessary for the uplights with the understanding that the City would install the lighting; and, to include all six monument columns. Additionally, Stockwell needs to provide an option for benches to replace the stone cast benches. Seconded by Prendergast. Motion carried 4-0, (Prendergast - Yes, Engquist-Schroeder - Yes, Morrison - Yes, Waters - Yes).

7) Adjourn

a) Meeting adjourned at 2:48 p.m.