



**Special Meeting Agenda
City Council**

12:00 p.m. (Noon) Special Meeting

Tuesday, January 18, 2022

Jack Powell Conference Room – City Hall

25 Center Street

Vermillion, South Dakota 57069

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Visitors to be Heard**
4. **Informational Session – Background on Backyard Chicken ordinance proposals – John Prescott.**
5. **Informational Session – End of Driveway parking – Stone Conley.**
6. **Informational Session – City project list – Council member Rich Holland.**
7. **Briefing on the January 18, 2022 City Council Regular Meeting**– Briefings are intended to be informational only and no deliberation or decision will occur on this item.
8. **Adjourn.**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall be recognized. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager’s Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and other electronic devices be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting

Tuesday, January 18, 2022

City Council Chambers

25 Center Street

Vermillion, South Dakota 57069

1. **Roll Call**

2. **Pledge of Allegiance**

3. **Minutes**

- a. January 3, 2022 Special Meeting, January 3, 2022 Regular Meeting.

4. **Adoption of the Agenda**

5. **Visitors to be Heard**

6. **Public Hearings**

- a. Consider a lease of City owned building at 12 Church Street (former Carnegie Library building).

7. **Old Business**

8. **New Business**

- a. First reading of Ordinance 1453 amending Title 1 General Provisions; Chapter 11: Wards and Boundaries; Section 11.02 Boundaries to establish new ward boundaries to reflect the results of the 2020 Census.
- b. Change order #1 for Landfill Cell 6 Construction & Cell 2-3 Closure project.
- c. Resolution Authorizing the purchase of a Fire and EMS Department pumper truck.
- d. Revised Addendum #1 to County and City Building Construction and Use Agreement for Joint Law Enforcement Center for custodial services.

9. **Bid Openings**

10. **City Manager's Report**

11. **Invoices Payable**

12. **Consensus Agenda.**

13. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will

then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday. The City Council typically has a Special Meeting on the first and third Monday of each month at Noon.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3

Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.

Unapproved Minutes
Council Special Session
January 3, 2022
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, January 3, 2022 at 12:00 noon at the John "Jack" Powell Conference Room.

1. Roll Call

Present: Hellwege, Holland, Humphrey, Jennewein, Letellier, Mayor Collier-Wise

Absent: Price, Ward, Willson (arrived 12:15 p.m. via teleconference)

2. Adoption of Agenda

1-22

Council Member Holland moved approval of the agenda. Council Member Hellwege seconded the motion. Motion carried 6 to 0. Mayor Collier-Wise declared the motion adopted.

3. Visitors to be Heard - None

4. Informational Session - Potential City ward boundary options - City Manager John Prescott

John Prescott, City Manager, reported that with the 2020 Census data the City Council will need to review the population by ward to determine if any changes are needed to the ward boundaries. SECOG has agreed to assist with the block data maps providing four hours free. SECOG has reviewed the ward maps and the only change to be brought forward for consideration is to move two blocks from the Central ward into the Northeast ward and all other boundaries would remain the same. Discussion followed.

5. Informational Session- City project list - Council Member Rich Holland

Discussion of the City project list was tabled until the following regular Council meeting.

6. Briefing on the January 3, 2022 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

7. Adjourn

2-22

Council Member Holland moved to adjourn the Council special session at 12:25p.m. Council Member Hellwege seconded the motion. Motion carried 7 to 0. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 3rd day of January 2022.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Katie E Redden, Finance Officer

Unapproved Minutes
City Council Regular Session
January 3, 2022
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on January 3, 2022 at 7:00 p.m. by Mayor Collier-Wise.

1. Roll Call

Present: Hellwege, Holland, Humphrey, Jennewein, Letellier, Price, Ward, Willson, Mayor Collier-Wise

2. Pledge of Allegiance

3. Minutes

A. Minutes of December 20, 2021, Special Meeting and December 20, 2021, Regular Session

3-22

Council Member Ward moved approval of the December 20, 2021, Special Meeting and December 20, 2021 regular session minutes. Council Member Humphrey seconded the motion. Motion carried 9 to 0. Mayor Collier-Wise declared the motion adopted.

4. Adoption of Agenda

4-22

Council Member Price moved approval of the agenda. Council Member Hellwege seconded the motion. Motion carried 9 to 0. Mayor Collier-Wise declared the motion adopted.

5. Visitors to be Heard

A. Dr. Martin Luther King Junior Day of Service Proclamation

Council Member Hellwege read the proclamation for Dr. Martin Luther King Jr. Day of Service that encouraged citizens to honor the memory of Dr. King and put his teachings into action by participating in the Dr. Martin Luther King Day of Service on January 17, 2022.

6. Public Hearings - None

7. Old Business - None

8. New Business

A. Resolution of Intent setting a public hearing date of Tuesday, January 18, 2022 to consider a lease of City owned building at 12 Church Street (former Carnegie Library building)

John Prescott, City Manager, reported that the City has leased the former Carnegie Library building at 12 Church Street since 1979. John noted that Minick, Nelson & McCulloch, Attorneys at Law, were the first to lease the building after the Library moved out. John stated that Mr. McCulloch was a continual tenant from that time until his passing in September. He noted that the lease with Mr. McCulloch expired prior to his death. John noted that the City does not have a current lease with the current tenant. He noted that the attached Resolution of Intent is to set a public hearing date for the Tuesday, January 18, 2022 City Council meeting.

5-22

After reading the same once, Council Member Price moved adoption of the following:

RESOLUTION OF INTENT TO ENTER
INTO A LEASE OF CITY OWNED BUILDING
AT 12 CHURCH STREET

BE IT HEREBY RESOLVED, by the Governing Body of the City of Vermillion, South Dakota, at a regularly called meeting thereof, in the Council Chambers of said City Hall at 7:00 p.m. on the 3rd day of January 2022

that the necessity has arisen for the consideration of a lease of a City owned building at 12 Church Street (former Carnegie Library building).

BE IT FURTHER RESOLVED, that any person interested may appear and show cause, before the Governing Body of the City of Vermillion, at the City Council Chambers of said City at 7:00 p.m. on the 18th day of January, 2022 why a lease of 12 Church Street should not, at said time and place, be adopted and passed by the Governing Body, at which time the Governing Body will finally approve, disapprove, or modify the same in its discretion.

Dated at Vermillion, South Dakota this 3rd day of January, 2022.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA:

By: _____
Kelsey Collier-Wise, Mayor

ATTEST:

By: _____
Katie E. Redden, Finance Officer

The motion was seconded by Council Member Hellwege. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Collier-Wise declared that the Resolution was adopted.

B. Addendum #1 to County and City Building Construction and Use Agreement for Joint Law Enforcement Center for custodial services

John Prescott, City Manager, reported that the City and County have traditionally employed an individual who cleans the Law Enforcement Center. John noted that a portion of the wage is paid by the City through the Police Department budget and the 2022 City budget includes funding for approximately 550 hours of wages plus FICA, workers compensation insurance, etc. for this individual. John noted that the balance of the wage is paid by Clay County. John stated that Clay County will be hiring a Facilities Management Director who will oversee this position where currently, the Police Chief and Sheriff oversee this position. John noted that the County has requested the City Council approve Addendum #1 to the Joint Law Enforcement Center Use Agreement where the City pay a total annual fee of \$10,000 to the County in quarterly installments for cleaning services. John noted that the annual fee could be increased if both parties agree, but the City would no longer pay direct wage costs on an hourly basis or employ the individual completing the cleaning and

maintenance tasks. The Police Chief and County Sheriff are supportive of the change.

6-22

Council Member Hellwege moved approval of Addendum #1 to County and City Building Construction and Use Agreement for Joint Law Enforcement Center for custodial services. Council Member Holland seconded the motion. Motion carried 9 to 0. Mayor Collier-Wise declared the motion adopted.

C. 2022 Payroll resolution.

John Prescott, City Manager, reported that State statute requires the publication of the complete list of all salaries of officers and employees of the City with the first meeting of the fiscal year. John stated that the City of Vermillion has traditionally passed a resolution at the start of each budget year adopting the salaries, which is then included in the meeting minutes. John noted that other changes in salary or new employees during the course of the budget year are included with City Council minutes as the personnel actions take place. John noted that the three union agreements provided a 3% cost of living pay adjustment for calendar year 2022. John stated that the attached resolution also provides for a 3% increase for non-union, professional, and management employees as well as the City Council. John noted that the increase in minimum wage to \$9.95 was included for applicable employees. John noted that included in the resolution this year is a designation of City Staff as essential employees. John stated that nearly all City of Vermillion employees qualify as either first responders or essential critical infrastructure workers according to the U.S. Department of Homeland Security. John stated that Administration believes it may be beneficial to officially designate City Staff as essential in order to recognize the outstanding work they have done throughout the pandemic, and to put the City in a position to utilize any future stimulus funding related to essential employee or first responder staffing. Discussion followed.

7-22

After reading the same once, Council Member Hellwege moved adoption of the following:

CITY OF VERMILLION
2022 PAYROLL RESOLUTION

WHEREAS, effective and responsive delivery of City services is dependent upon the employment of a highly competent and motivated workforce; and

WHEREAS, the City of Vermillion, as an employer, makes periodic adjustments to wages and compensation for inflation and in comparison to other municipal employers; and

WHEREAS, the City of Vermillion has previously approved collective bargaining agreements with AFSCME Local 1052 covering the calendar year 2022 that includes placement of employees on a wage schedule which generally provides a 3% increase in wages; and

WHEREAS, the City of Vermillion has previously approved a collective bargaining agreement with the Fraternal Order of Police Lodge 19 covering the calendar year 2022 that includes placement of employees on a wage schedule which generally provides a 3% increase in wages; and

WHEREAS, the City of Vermillion desires to increase wages and salaries for elected officials, management, professional, and non-union employees by 3% on January 1, 2022; and

WHEREAS, the City of Vermillion, South Dakota, provides essential services that protect, serve, and support the health, safety, and well-being of the citizens and those visiting the community, and

WHEREAS, nearly all City of Vermillion employees qualify as either first responders or essential critical infrastructure workers according to the U.S. Department of Homeland Security.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion hereby approves and adopts the following wage rates for the calendar year 2022, and declares all employees fitting the category of first responders or essential critical infrastructure workers essential.

BI-WEEKLY SALARIES:

Mayor/City Council: Kelsey Collier-Wise/\$485.42; Julia Hellwege/\$281.06; Brian Humphrey/\$281.06; Rich Holland/\$281.06; Travis Letellier/\$281.06; Lindsey Jennewein/\$281.06; Katherine Price/\$281.06; Steve Ward/\$281.06; Howard Willson/\$281.06; General Government: John Prescott/\$5,732.00; Stone Conley/\$1,819.20; Fire/EMS: Matthew Callahan/\$3,206.40; Anthoney Klunder/\$525.00; Matthew Taggart/\$1,628.00; Code Enforcement: Kalin Knief/\$2,232.80; Telecommunications: Ryan Anderson/\$2,539.20; Engineering: José Domínguez/\$3,736.80; Shane Griese/\$2,604.00; Finance: Katie Redden/\$2,891.20; Library: Daniel Burniston/\$2,680.00; Light and Power: Monty Munkvold/\$3,731.20; Parks & Recreation/Golf: James Goblirsch/\$3,346.40; Tyler Trageser/\$1,964.00; Dennis Chandler/\$1,831.20; Mark Clark/\$2,891.20; Russell Jensen/\$2,336.00; Police: Matthew Betzen/\$4,061.60; Chad Passick/\$3,532.80; Crystal Brady/\$3,096.80; Luke Trowbridge/\$3,096.80; Solid Waste: Timothy Taggart/\$2,531.20; Street: Pete Jahn/\$2,942.40; Water: Curtis Haakinson/\$2,708.80;

HOURLY WAGES:

Fire/EMS: Dawn Abbott-Thompson/\$15.70, \$2.00/hr on-call; Sommer Anstine/\$17.10, \$2.00/hr on-call; Madison Christensen/\$14.20, \$2.00/hr on-call; Ryun Fischbach/\$14.70, \$2.00/hr on-call; Maria Glover/\$17.30, \$2.00/hr on-call; Dylan Hinds/\$16.20, \$2.00 on-call; Allaina Howard/\$14.20, \$2.00 on-call; Chase Howe/\$14.20, \$2.00 on-call; Valarie Hower/\$16.80, \$2.00/hr on-call; Kayla Kloucek/\$14.20, \$2.00/hr on-call; Benjamin Kulesa/\$14.20, \$2.00/hr on-call; Joe Kyte/\$17.50, \$2.00/hr on-call; Audrey Larsen/\$18.39; Jordan Leach/\$14.40, \$2.00/hr on-call; Isabelle Lehman/\$14.20, \$2.00/hr on-call; Neil Melby/\$15.10,

\$2.00/hr on-call; Hannah Meyer/\$14.20, \$2.00/hr on-call; Ty Murray/\$17.71; Richard Roder/\$12.00; Braxton Schmidt/\$14.10; Jennifer Seehafer/\$14.10, \$2.00/hr on-call; Nathan Steussy/\$14.30, \$2.00/hr on-call; Joel Stroman/\$14.30, \$2.00/hr on-call; Benjamin Tegethoff/\$14.10, \$2.00/hr on-call; Ryne Whisler/\$14.00, \$2.00/hr on-call; Michael Wildermuth/\$19.30, \$2.00/hr on-call; Matthew Wilmes/\$14.40, \$2.00/hr on-call; Lisa Wood/\$15.10, \$2.00/hr on-call; Code Enforcement: Jim Balleweg/\$25.36; Justin Roetman/\$18.91 Custodial: Ron Maher/\$14.09; Electric: Austin Anderson/\$39.03; Chad Christopherson/\$39.03; Todd Halverson/\$40.15; Karen Harris/\$22.74; Joshua Manning/\$28.14; Brandon Steeneck/\$38.39; Travis Tarr/\$41.67; Phil Wiebelhaus/\$38.39; Engineering: Todd Nordyke/\$25.00; Finance: Vicki Fader/\$20.84; Sherry Howe/\$30.72; Jian Huang/\$21.28; Janis Johnson/\$20.37; Sara McBride/\$16.21; General Government: Marty Washington/\$19.72; Library: Kendra Brewer/\$15.88; Kaia Brose/\$10.25; Linda Calleja/\$18.70; Jeffrey Engeman/\$19.51; Royce Miller/\$13.78; Wendy Nilson/\$24.41; Amanda Raiche/\$21.42; Kate Struckman-Johnson/\$12.67; Sophia Wermers/\$13.62; Parks & Recreation/Golf: Aimee Adams/\$10.25; Victoria Andre/\$10.25; Broden Aske/\$10.25; Kelcee Bacon/\$20.00 per game; Alexandra Baer/\$10.25; Margaret Barnett/\$10.25; Tamara Baisden/\$30.00 per game; Josh Bern/\$11.25; Naomi Bingham/\$10.25; Emery Bohnsack/\$10.50; Emma Bohnsack/\$10.25; Nathaniel Bohnsack/\$11.00; Ashlyn Bowker/\$10.50; Mackenzie Brady/\$10.25; Paige Chapman/\$10.25; Grace Chaussee/\$10.25; Paige Davis/\$10.25; Mya Dejong/\$10.75; Shaina Determan/\$10.25; Evelyn Diederich/\$10.25; Timothy Dixon/\$10.25; Bridget Farmer/\$10.25; Shannon Fitzsimmons/\$10.25; Jonathan Flemming/\$10.50; Jasmine Freng/\$10.25; Chloe Fullenkamp/\$10.50; Wyatt Gestring/\$10.25; Jake Goblirsch/\$10.25; Kennedy Goblirsch/\$11.25; Parker Goblirsch/\$10.25; Rachel Greiner/\$10.25; Morgan Halverson/\$10.25; Payten Halverson/\$10.25; Amari Hodge/\$10.25; Aliyah Jackson/\$10.25; Asiah Jackson/\$10.25; Kayleen Job/\$10.25; Carley Johnson/\$10.50; Lilly Johnson/\$10.75; Elizabeth Juhnke/\$10.25; McKenzie Kerkman/\$10.75; Ethan Kerner/\$10.25; Emile Khan/\$10.25; Josi Kjenstad/\$10.25; Haley Larson/\$10.25; Peyton Larson/\$10.25; Sophie Larson/\$10.25; Alisha Leber/\$10.25; Rylee Lehmkuhl/\$10.50; Kristen Leitru/\$10.25; Mason Litz/\$10.50; Alexis Malimaneck/\$10.25; Tyler Mann/\$11.25; Lindsey Meikle/\$10.50; Brandon Mockler/\$10.25; Maxwell Morris/\$30.00 per game; Kaimana McCreadie/\$10.25; Michael Naber/\$10.25; Rylee Nordyke/\$10.25; Tomalyn Peckham/\$10.25; Sadie Pederson/\$10.75; Wesley Privett/\$11.25; Shaelynn Puckett/\$10.25; Maya Radigan/\$10.25; Nathan Robertson/\$10.25; Alissa Rolling/\$12.25; Abigail Roob/\$10.25; Alexis Saunders/\$10.25; Madeline Schwebach/\$11.25; Jameson Shaheen/\$10.50; Taryn Taggart/\$10.25; Drew Thelen/\$10.25; Dylan Thelen/\$10.25; Jaxon Thorson/\$10.50; Madison Treiber/\$10.25; Mark Upward/\$10.25; Anna Van Holland/\$10.50; Charles Ward/\$10.25; Brendan Webb/\$10.50; Abigail Weideman/\$10.25; Jordan Weisser/\$10.50; Emma Willert/\$10.25; Camille Ysbrand/\$14.25; Max W. Anderson/\$12.25; Dan Hanson/\$22.75; Carter Haug/\$12.25; Christopher White/\$11.25; Grant Campbell/\$14.78; Alexandra Carr/\$10.25; Jack Cochrane/\$10.25; Rylan Craig/\$10.25; Sam Craig/\$10.25; Kyle Feauto/\$10.25; Austin Felts/\$10.25; Ashley German/\$10.25; Noah Gilbertson/\$10.25; Jackson Girard/\$10.25; Dalton Godfrey/\$10.25; Shanel Goranowski/\$10.25; Alexander Hill/\$10.25; Claire Hilton/\$10.25; Drew Kaitfors/\$10.25; Carter Larson/\$10.25; Carson Lee/\$10.25; Carter Mart/\$10.25; Tayhgen McGrath/\$10.25; Michaela Mohr/\$10.25; Kyleigh Moran/\$10.25; Blake Paulson/\$10.25; Willis Robertson/\$10.25; Regan Sankey/\$10.25; Sydney Siegel/\$10.25; Timothy Tracy/\$10.25; Courtney Waterbury/\$10.25; Max D. Anderson/\$11.25; Aaron

Baedke/\$13.25; Greg Baedke/\$11.25; Jack Baustian/\$11.25; Danny Brown/\$11.50; Devin Gilbertson/\$11.25; Connor Larson/\$11.25; Tyler Leif/\$11.25; Joshua Prescott/\$11.50; Mason Rozell/\$11.25; Travis Taggart/\$20.32; Darrin Witt/\$11.25; Police: Cindy Carrington/\$16.02; Matthew Davis/\$28.01; Debra DeRocher/\$19.28; Mark Foley/\$29.81; Vanessa Gleason/\$17.86; Drew Gortmaker/\$26.66; Ryan Hough/\$36.69; Anthoney Klunder/\$30.55; Chet Moser/\$28.37; Jessica Newman/\$30.12; Joe Ostrem/\$31.64; Evan Rolling/\$25.07; Alex Taggart/\$23.64; Jonathan Warner/\$30.55; Solid Waste/Recycling: Jasper Johnson/\$18.96; Mark Milbrodt/\$26.35; Daniel Milroy/\$19.82; Jordyn Mockler/\$15.87; Brian Waage/\$19.82; Jeremiah Kashas/\$19.64; Todd Moe/\$23.04; Jim Zimmerman/\$25.02; Alec Leber/\$12.00; Jessie Lovett/\$17.92; Street: Paul Brunick/\$12.00; Scott Iverson/\$20.02; Jeffrey Mart/\$25.72; Cory Moore/\$23.51; Collin Schrawyer/\$11.50; Joshua Timmerman/\$19.12; Rich Walker/\$12.00; Thomas Worden/\$11.50; Tyler Zimmerman/\$25.69; Telecommunications: Amanda Arndt/\$19.95; Anthony Iverson/\$19.95; Jena Jones/\$19.47; Marsha Kinzie/\$25.53; Derek Ronning/\$24.31; David Stammer/\$25.53; Jessica Standley/\$25.53; Wastewater: Nicholas Anglin/\$18.81; Fred Balleweg/\$33.73; Ethan Gullikson/\$18.81; Ryan Hage/\$10.75; Michael Heine/\$30.90; Michael Watterson/\$20.03; Water: Dennis Davis/\$0.60 per meter; Brian Hamilton/\$20.42; Aaron Hammer/\$20.42; Zachary Hammond/\$21.90; Dale Husby/\$25.09; Eric McPherson/\$30.90; Wade Mount/\$26.83; Andrew Wickre/\$21.78; Volunteer Firefighters: Dawn Abbott-Thompson; Kellen Cusick; Phil Dohn; Ryun Fischbach; Allaina Howard; Hunter Jackson; Cody Jansen; Kase King; Josh Kleinhesselink; Anthoney Klunder; Tony Kronaizl; Noah Krull; Shannon Kymala; Mary Lane; Jordan Leach; Gunnar Malek-Madani; Scott Martinson; Isaac Muehlbeier; Mike Murra; Caleb Nadeau; Blake Nelson; Shelby Roda; Blaine Schoellerman; Bill Sperry; Mark Taggart; Keith Thompson; John Walker; Noah Walker; Dylan Whelchel; Ryne Whisler; Brandon Wiemers; Matthew Wilmes; Associate Firefighters: Doug Brunick; Ray Decker; Don Forseth; Rich Walker; Planning & Zoning Commission: (Each member receives \$15.00 per meeting.) Matthew Fairholm; Kate Fitzgerald; Don Forseth; Keith Gestring; Susan Heggstad; Greg Merrigan; Nate Steele; Doug Tuve; Jim Wilson; Library Board: (Each member receives \$15.00 per meeting.) Catherine Beem; Alexis Oskolkoff; Greg Redlin; Gabrielle Strouse; Eric Young;

VOLUNTEER BOARDS & COMMISSIONS:

Business Improvement District No. 1: Judy Benson; David Herbster; Greg Huckabee; Dan Kenton; Collin Lind; Business Improvement District No. 2: Bekki Engquist-Schroeder; Michelle Maloney; Patrick Morrison; Martin Prendergast; Jim Waters; Golf Advisory Board: Amber Brooks; David Carr; Joni Hook; Ann Jensen; Gina Mockler; Rodney Oberle; Historic Preservation Commission: Erin Beyers; Cyndy Chaney; William Dendinger; Ed Gerrish; Susan Keith-Gray; Dietrik Vanderhill; Jim Wilson; Housing Authority: Elizabeth Abbot; Cindy Benzel; Craig Develder; Catherine Johnson; Maria Trowbridge; Human Relations Commission: Kamara Bentour; Jordan Bonstrom; Shannon Cole; Brenda Fergen; Wendy Hess; Alexis Oskolkoff; Gerald Yutrzenka; Joint Powers Solid Waste Advisory Board: Mark Sweeney; Public Safety Center Board: Robert Fuller; Bruce Plate; Dave Thiese; Tree Board: Aaron Baedke; Jake Kidney.

PROVIDED, HOWEVER, the City Manager may make wage increases for the completion of education requirement, for passing certification tests, for

fulfillment of job requirements set at the date of employment, and the City Manager may make meritorious wage increases for Department Heads within the budgetary appropriation of the respective departments.

Dated at Vermillion, South Dakota this 3rd day of January 2022.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA
By _____
Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Katie E. Redden, Finance Officer

The motion was seconded by Council Member Holland. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Collier-Wise declared that the Resolution was adopted.

9. Bid Openings

A. Fuel Quotes

Stone Conley, Assistant to the City Manager, read the monthly fuel quotes and recommended the low quote of Gerstner Oil on Item 1, 2, 3, and 4.

Item 1 - 4,350 gal unleaded 10% ethanol: Brunick Service \$2.72, Gerstner Oil \$2.6196, Jerry's Service \$2.95, and Stern Oil \$2.7057; Item 2 - 3,000 gal No. 1 & 2 Diesel fuel dyed average price: Brunick Service \$2.82, Gerstner Oil \$2.6509, Jerry's Service \$2.80, and Stern Oil \$2.7473; Item 3 - 1,000 gal No. 1 & 2 diesel fuel-clear average price: Brunick Service \$3.10, Gerstner Oil \$2.9028, Jerry's Service \$3.10, and Stern Oil \$3.0275

8-22

Council Member Price moved approval of the low quotes of Gerstner Oil on Items 1, 2, 3, and 4. Council Member Hellwege seconded the motion. Motion carried 9 to 0. Mayor Collier-Wise declared the motion adopted.

10. City Manager's Report

A. John Reported that the City offices will be closed on Monday, January 17th for the Dr. Martin Luther King, Jr holiday. The next City Council meeting will be on Tuesday, January 18th.

B. John noted that Christmas tree collection site is open and accepts real trees. The site is located on the south side of Broadway Street just west of Dakota Street. Please remove any plastic that you might wrap the tree in for transporting it as well as lights and decorations. Accepting trees until January 18, 2022.

C. John noted that sidewalks are to be cleared 24 hours after the end of a snow event. Snow should be stored on your property - not across the street on neighbor's yard without permission or piled up in the street in front of neighbor's property. If moved across the street, windrows of snow should not be left in the street.

D. John stated that at the next meeting the City Council will consider an ordinance for ward boundaries to reflect the 2020 census. The only change to be brought forward for consideration is to move two blocks from the Central Ward into the Northeast Ward. All other boundaries would remain the same. Information on the proposed change will be on the City's website later this week.

PAYROLL ADDITIONS AND CHANGES

Engineering: Luke Schmitz \$19.41/hr

11. Invoices Payable

9-22

Council Member Price moved approval of the following invoices:

A & A REFRIGERATION	REPAIRS	265.85
AMAZON BUSINESS	SUPPLIES	496.52
APPEARA	SHOP TOWELS	45.00
AQUA-PURE INC	CHEMICALS	2,128.00
ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	170.15
BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	5,520.50
BASIN ELECTRIC POWER COOP.	REPAIRS	1,183.34
BEST WESTERN PLUS RAMKOTA	LODGING	205.98
BLACK CLOVER ENTERPRISES	MERCHANDISE	1,450.00
BLACKSTONE PUBLISHING	BOOKS	97.70
BLUFFS GOLF COURSE	ACCOUNTS RECEIVABLE	100.00
BOUND TREE MEDICAL, LLC	SUPPLIES	91.28
CAPITAL ONE	SUPPLIES	1,404.65
CASK & CORK	MERCHANDISE	272.75
CHESTERMAN CO	MERCHANDISE	225.49
CHRISTENSEN RADIATOR & REPAIRS	CUTTING EDGES	490.25
CITY OF VERMILLION	COPIES/POSTAGE	1,115.46
CITY OF VERMILLION	UTILITY BILLS	34,148.85
COAST TO COAST SOLUTIONS	MERCHANDISE	346.88
COFFEE KING, INC	SUPPLIES	64.75
COLONIAL LIFE ACC INS.	INSURANCE	3,164.62
CORE & MAIN LP	SUPPLIES	2,711.02

CORNHUSKER INTERNATIONAL TRUCKS	PARTS	294.60
DAKOTA BEVERAGE	MERCHANDISE	6,029.65
DAKOTA PC WAREHOUSE	REPAIRS/INK CARTRIDGES	299.96
DAKOTA PUMP INCORP	PARTS	5,368.32
DELTA DENTAL PLAN	INSURANCE	5,985.84
DENNIS MARTENS	MAINTENANCE	833.34
DEPT. ENVIRONMENT NATL RES	STORMWATER-ENVIRONMENTAL FEE	600.00
ECHO ELECTRIC SUPPLY	SUPPLIES	545.12
ERIC McPHERSON	CDL TEST REIMBURSEMENT	176.00
ERICKSON SOLUTIONS GROUP	PROFESSIONAL SERVICES	5,924.25
FOREMAN MEDIA	12/6 COUNCIL MTG	50.00
FRIEBERG, NELSON & ASK, LLP	PROFESSIONAL SERVICES	540.00
GLOBAL DIST.	MERCHANDISE	200.00
GLOBAL EQUIPMENT COMPANY	WIRE SHELF INSTRUMENT CARTS	701.93
GRAHAM TIRE CO.	TIRES	1,636.44
GRAYMONT (WI) LLC	CHEMICALS	4,092.03
GREGG PETERS	RENT	937.50
GREGORY PRAVECEK	REFUND PARKING TCKT OVERPMT	5.00
HANSEN LOCKSMITHING	FOBS	40.00
HEIMAN FIRE EQUIPMENT	STORAGE SHELF/SUPPLIES	681.88
HELMS & ASSOCIATES	PROFESSIONAL SERVICES	1,603.87
HY VEE FOOD STORE	SUPPLIES	183.70
INGRAM	BOOKS	672.34
INTELLI TRACK	INVENTORY SOFTWARE/LICENSE	1,989.00
INTERSTATE ALL BATTERY CENTER	BATTERY	383.85
JEFF MART	SAFETY GLASSES REIMBURSEMENT	150.00
JERRY'S CHEVROLET BUICK GM	REPAIRS	95.80
JOHN A CONKLING DIST.	MERCHANDISE	2,950.55
JOHNSEN HEATING & COOLING	FURNACE/AIR CONDITIONER	8,163.28
JOHNSON BROTHERS OF SD	MERCHANDISE	18,144.58
JOHNSON FEED, INC	PART	49.39
JONES FOOD CENTER	SUPPLIES	255.84
KALIN KNIEF	COURSE REIMBURSEMENTS	290.00
KELVIN BROCKEL	REFUND PARKING TCKT OVERPMT	5.00
KIMBALL MIDWEST	SUPPLIES	59.72
KNOX COMPANY	KNOX BOX	629.00
L.G EVERIST, INC	ICING SAND	115.03
LESSMAN ELEC. SUPPLY CO	SUPPLIES	53.25
MART AUTO BODY & MARINE LLC	TOWING	75.00
MARTINSON CONSTRUCTION	REPAIRS	7,059.68
MATHESON TRI-GAS, INC	MEDICAL OXYGEN	100.15
MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	148.50
MEDLINE INDUSTRIES, INC	SUPPLIES	497.28

MICHAEL HEINE	SAFETY BOOTS REIMBURSEMENT	100.00
MIDLAND CONTRACTING, INC	STORM SEWER INSTALLATION	16,444.00
MIDWEST ALARM CO	ALARM MONITORING	351.00
MIDWEST READY MIX & EQUIPMENT	RENTAL	1,700.00
MINN MUNICIPAL UTILITY ASSOC	MEMBER DUES	395.00
MOBOTREX MOBILITY & TRAFFIC	VIDEO TRAFFIC CAMERA	12,424.00
NBS CALIBRATIONS	SCALE SERVICE/CALIBRATION	332.00
NETSYS+	PROFESSIONAL SERVICES	1,754.25
O'REILLY AUTO PARTS	PARTS	408.16
ODEYS INC	SUPPLIES	544.95
OVERDRIVE INC	SUBSCRIPTION	1,500.00
PING/KARSTEN MFG CORP	MERCHANDISE	2,115.38
PIZZA RANCH	FUN ZONE/PIZZA	1,572.00
PRAIRIE BERRY WINERY	MERCHANDISE	426.00
QUALITY MOTORS	REPAIRS	139.05
QUILL	SUPPLIES	56.76
REDI TOWING	TOWING	300.00
REPUBLIC NATIONAL DIST	MERCHANDISE	20,077.32
RODENBURG LAW FIRM	GARNISHMENT	284.42
RUNNING SUPPLY, LLC	SUPPLIES	143.02
RUSTY JENSEN	REIMBURSEMENTS	563.45
SANFORD USD MEDICAL CENTER	SUPPLIES	30.33
SD DEPT OF HEALTH	TESTING	190.00
SD FIREFIGHTERS ASSOCIATION	MEMBERSHIP DUES	1,175.00
SD RETIREMENT SYSTEM	CONTRIBUTIONS	84,432.68
SECOG	ADMINISTRATIVE ASSISTANCE FEE	6,667.00
SECURITY SHREDDING SERVICE	SHREDDING	35.00
SERVICE MASTER OF SE SOUTH DAKOTA	CUSTODIAL	3,703.59
SIOUX VALLEY ENVIRONMENTAL	PARTS	1,250.00
SOUTHEAST FIREFIGHTERS ASSOC	DUES	50.00
SOUTHERN GLAZER'S OF SD	MERCHANDISE	8,967.31
STOCKWELL ENGINEERS, INC	PROFESSIONAL SERVICES	71,237.22
STRYKER SALES CORPORATION	PARTS	333.20
STURDEVANTS AUTO PARTS	PARTS	514.75
SUNKOTA CONSTRUCTION	ROOF REPAIRS	1,203.19
SYNCB/AMAZON	SUPPLIES/BOOKS/DVDS	459.56
THE UPS STORE #6751	SCANNING/USB DRIVE	21.49
TRUE BRANDS	MERCHANDISE	217.25
TWO WAY SOLUTIONS	PROGRAMMING	750.00
TYLER ZIMMERMAN	SAFETY BOOTS REIMBURSEMENT	100.00
UNITED WAY	CONTRIBUTIONS	582.50
UNUM LIFE INSURANCE COMPANY	INSURANCE	1,457.98
VALIANT VINEYARDS	MERCHANDISE	644.75

VALLEY AG SUPPLY	LIME REMOVAL	3,750.00
VAST BROADBAND	E911 CIRCUIT	1,365.50
VERIZON WIRELESS	CELL PHONES/IPAD ACCESS	2,377.97
VERMEER HIGH PLAINS	REPAIRS	399.40
VERMILLION ACE HARDWARE	PARTS/SUPPLIES	300.70
VERMILLION FORD	OIL DRAIN PLUG	5.20
VISA/FIRST BANK & TRUST	TRAVEL/TRAINING/SUPPLIES	9,507.07
WAHLTEK	REPAIRS	125.00

Council Member Hellwege seconded the motion. Motion carried 9 to 0. Mayor Collier-Wise declared the motion adopted.

12. Consensus Agenda

13. Adjourn

10-22

Council Member Ward moved to adjourn the Council Meeting at 7:12 p.m. Council Member Hellwege seconded the motion. Motion carried 9 to 0. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 3rd day of January, 2022.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Katie E. Redden, Finance Officer

Published once at the approximate cost of _____.

Council Agenda Memo

From: John Prescott, City Manager
Meeting: January 18, 2022
Subject: Consider a Lease agreement for 12 Church Street
Presenter: John Prescott

Background: The City has leased the former Carnegie Library building at 12 Church Street since 1979. Minick, Nelson & McCulloch, Attorneys at Law, were the first to lease the building after the Library moved out. Mr. McCulloch was a continual tenant from that time until his passing in September. The lease with Mr. McCulloch expired prior to his death. The City does not have a current lease with the current tenant. A resolution of intent setting a public hearing for January 18 was approved at the last meeting. State statute 9-12-5.2 requires a notice of intent to be adopted to lease to a private individual when for an amount exceeding \$500 and exceeding 120 days. A public notice was advertised for a meeting at this date and time.

Discussion: Generally, the leases have been for a three-year term with a series of three-year renewals available. The proposed lease is for one year and provides for three 3-year renewal options. The City has the option to discontinue the lease with a six-month notice to the tenant prior to the end of the original term or any of the renewal options. The tenant has the option to end the lease with 90 days notice to the City prior to the end of the original or any of the renewal options. The tenant is responsible for cleaning the sidewalk, lawn care, all utilities, and insuring the building.

Financial Consideration: The current \$500 monthly rent payment from 12 Church Street is placed in the City's General Fund. The rent would increase to \$550 a month and \$600 a month with the second and third three-year renewals options.

Conclusion/Recommendations: Administration recommends approval of the lease of 12 Church Street to Brent Matter.

NOTICE OF HEARING
Lease of Public Building

NOTICE IS HEREBY GIVEN that the Governing Body of the City of Vermillion, South Dakota, will meet **at 7:00 p.m. on Tuesday, the 18th day of January 2022** in the City Council Chambers at 25 Center Street in the City of Vermillion, at which time the said Governing Body will hear, consider and act upon a lease of a municipally owned building. The property is addressed as 12 Church Street and legally described as:

Lots 11 and 12 in Block Twenty-six of the Original Townsite of Vermillion, in the City of Vermillion, according to the plat of the said Original Townsite of Vermillion as the same is recorded in the Office of the Register of Deeds of said Clay County.

NOTICE IS FURTHER GIVEN that at the times and places aforesaid any person may appear and be heard upon all matters pertaining to the said lease. The hearing is open to all interested parties. Information regarding accessibility for the disabled may be obtained by calling the Office of the City Manager at 677-7050. Anyone unable to attend may submit written comments prior to the hearing.

City of Vermillion
Office of the City Manager
25 Center Street,
Vermillion, SD 57069.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this hearing, please contact the Vermillion City Manager's Office at (605) 677-7050. Anyone who is deaf, hearing impaired or speech-disabled may utilize Relay South Dakota at (800) 877-1113 (TTY/Voice). Notification 48 hours prior to the hearing will enable the City to make reasonable arrangements to ensure accessibility to this hearing.

John Prescott
City Manager

LEASE AND AGREEMENT

This Agreement entered on the ____ day of January, 2022, by and between the City of Vermillion, a Municipal Corporation of the State of South Dakota, hereinafter referred to as Lessor, and Matter Law Office, Prof. LLC, a South Dakota Professional Limited Liability Company, hereinafter referred to as Lessee.

RECITALS

1. The Lessor is the sole owner of the premises described below, and desires to lease the premises to a suitable lessee for business purposes.
2. Lessee desires to lease the premises for the purpose of conducting a business of the practice of law.
3. The parties hereto desire to enter into a lease agreement defining their rights, duties, and liabilities relating to the premises.

In consideration of the mutual covenants contained herein, the parties agree as follows:

SECTION ONE:

SUBJECT AND PURPOSE

Lessor leases to the Lessee, and the Lessee leases from the Lessor, the building and land known as the Vermillion Carnegie Library, located at 12 Church Street, Vermillion, SD 57069, and more particularly described as follows:

Lots Eleven (11) and Twelve (12) in Block Twenty-six of the Original Townsite of Vermillion, in the City of Vermillion, according to the plat of said Original Townsite of Vermillion as the same is recorded in the Office of the Register of Deeds of said Clay County.

SECTION TWO:

TERMS AND RENT

Lessor leases the above-described premises to the Lessee for the term of twelve (12) months commencing on January 1, 2022, and terminated on the 31st day of December, 2022, for the sum of \$500.00 per month payable in advance on the 1st day of January, 2022, and on the 1st of each month thereafter until the expiration of the lease term.

SECTION THREE:
OPTIONS TO RENEW

The Lessee shall have the option, at its discretion, to renew this lease for additional terms as follows, viz:

1. For the additional term of three (3) years commencing on the 1st day of January, 2023, and ending on the 31st day of December, 2025, at a monthly rental of \$500.00 per month and otherwise upon the terms set forth herein.
2. For the additional term of three (3) years commencing on the 1st day of January, 2026, and ending on the 31st day of December, 2028, at a monthly rental of \$550.00 per month and otherwise upon the terms set forth herein.
3. For the additional term of three (3) years commencing on the 1st day of January, 2029, and ending on the 31st day of December, 2031, at a monthly rental of \$600.00 per month and otherwise upon the terms set forth herein.

At a time not less than ninety (90) days prior to any renewal period therefor, the Lessee shall notify the Lessor in writing of its intent to renew this lease for an additional term; and if the Lessee shall fail to so notify the Lessor, it shall be deemed that the Lessee does not intend to renew the lease and the same will terminate on the termination date of the term then in effect.

Prior to the end of any option term Lessor shall have the right to terminate this lease, effective the termination date of the term then in effect, by providing Lessee written notice no later than six (6) months prior to the termination date then in effect. All of the other terms and conditions of this lease apply to any extension unless changes are mutually agreed to in writing, signed by the parties. This lease may be terminated with mutual consent of the parties at any time in writing, signed by the parties.

SECTION FOUR:
IMPROVEMENTS AND RENOVATION

1. Subject to the limitations that no substantial portion of the demised premises shall be demolished or removed by Lessee, it shall be the duty of the Lessee during the lease term, at its own expense to maintain the building interior, and to cause said maintenance to be performed so as not to weaken or impair the structural strength of the building. In its occupation of the premises, Lessee agrees not to alter the exterior appearance of the premises without Lessor's consent in writing.
2. All additions, changes, and other improvements erected or placed on the leased premises shall remain thereon and shall not be removed therefrom, and at the expiration of this lease, all such improvements shall become the property of the Lessor.

SECTION FIVE:
UTILITIES

The Lessee shall arrange for and bear the cost of all utility services furnished to the premises during the term of the lease.

SECTION SIX:
RIGHT TO SUBLET

Lessee shall have and is hereby given the right to sublet any portion of the demised premises. Lessee shall provide Lessor with written notice thirty (30) days prior to subletting any portion of the demised premises.

SECTION SEVEN:
DEFAULT

If Lessee defaults in payment of rent or any part thereof, or if Lessee defaults in the performance of any other term or condition of this lease and fails to correct/cure such default or commence corrective action within twenty (20) calendar days after written receipt of notice from Lessor describing the default, Lessee will be considered to have breached the lease.

In that event, Lessor shall have the right to:

1. Re-enter the premises without demand or further notice, perform such maintenance and repairs as may be required, and relet the premises.
2. Terminate the lease, such termination to be effective thirty (30) calendar days following receipt by Lessee of intention to terminate.

SECTION EIGHT:

INSURANCE

Lessee shall be required to procure owner, landlord and tenant insurance coverage for the demised premises for the term of the lease, and to hold Lessor harmless for any liability that may inure to Lessor as a result of Lessee's activity in demised premises. Lessor shall be required to keep the above-described real property included in a blanket policy insurance coverage for the City of Vermillion during the term of the lease.

SECTION NINE:

MECHANIC'S LIEN

Any alterations or improvements Lessee may make on demised premises shall be performed in such a manner that no mechanic's liens attach to demised premises.

SECTION TEN:

LAWFUL USE

In the use of the leased premises the Lessee agrees to comply with all laws of the State of South Dakota and the Ordinances of the City of Vermillion.

SECTION ELEVEN:

SNOW REMOVAL AND LAWN MAINTENANCE

Lessee will keep all sidewalks clean and free of snow. Lessee shall also be responsible for all lawn maintenance.

SECTION TWELVE:
ASSUMPTION OF THE RISK

Lessee assumes all risks as to the validity of this lease and the Lessor's power to enter into it, provided, however, the Lessor will defend any third party's action attacking the validity of the lease.

IN WITNESS WHEREOF, the parties hereto have executed this lease at Vermillion, Clay County, South Dakota, the day and year first written above.

CITY OF VERMILLION

By: _____
Mayor

ATTEST: _____
Finance Officer

Matter Law Office, Prof. LLC

By: _____
Brent W. Matter
Managing Member

Subscribed and sworn to before me this _____ day of January, 2022.

NOTARY PUBLIC - SOUTH DAKOTA
My commission expires: _____



Council Agenda Memo

From: John Prescott, City Manager

Meeting: January 18, 2022

Subject: First reading of Ordinance 1453 to amend the City Council ward boundaries

Presenter: John Prescott

Background: The 14th Amendment to the United States Constitution guarantees equality of voting. The courts have interpreted this as an honest and good faith effort to create districts as equal in population as is practicable. Apportionment with over 10% deviation is often determined to be malapportioned. The City Council reviewed a potential option to adjust ward boundaries at the Noon meeting on January 3, 2022.

Discussion: The proposed ordinance would move two blocks from the Central ward to the Northeast ward. The two-block area is bounded by E. Clark Street on the north, N. University Street on the west, E. Cedar Street on the south, and N. Pine Street on the east. All other ward boundaries in the City would remain the same. The optimal ward population is 2,924 people. Below is a chart showing the ward population and deviation with the existing boundaries and the proposed change.

	<u>2020 Population</u>	<u>Population Deviation</u>	<u>Deviation Percentage</u>	<u>Population with proposed change</u>	<u>Population Deviation</u>	<u>Deviation Percentage</u>
Central	3,082	+158	+5.40	3,028	+104	+3.56
Northeast	2,858	-66	-2.26	2,912	-12	-.41
Northwest	2,874	-50	-1.71	2,874	-50	-1.71
Southeast	2,881	-43	-1.47	2,881	-43	-1.47

The current total deviation is 7.66% with no change to boundaries. With the proposed change, the total deviation would be 5.27%.

Financial Consideration: Publication of the ordinance is the only cost.

Conclusion/Recommendations: Administration recommends approval of the first reading of Ordinance 1453 to set the City Council ward boundaries.

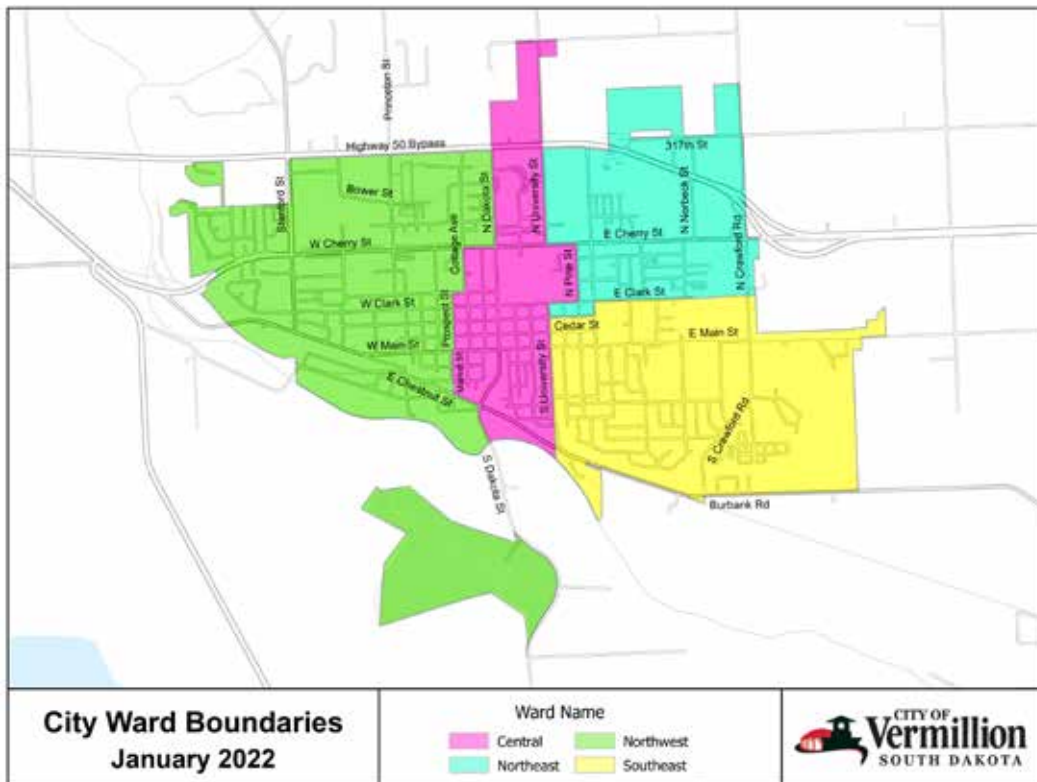
PROPOSED ORDINANCE 1453

AN ORDINANCE AMENDING TITLE I, GENERAL PROVISIONS; CHAPTER 11, WARDS AND BOUNDARIES; SECTION 11.02, BOUNDARIES, OF THE 2008 REVISED ORDINANCES FOR THE CITY OF VERMILLION, AMENDING THE WARD BOUNDARIES.

BE IT ORDAINED, by the governing body of the City of Vermillion, South Dakota that Section 11.02 be amended to read as follows:

§ 11.02 BOUNDARIES.

The boundaries of wards, as shown on the Ward Map in Appendix A of this chapter, are hereby incorporated by reference as the official boundaries of all wards in the city.



Dated at Vermillion, South Dakota this 7th day of February, 2022.

**THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA**

Kelsey Collier-Wise, Mayor

ATTEST:

Katie E. Redden, Finance Officer

First Reading: January 18, 2022
Second Reading: February 7, 2022
Publication: February 18, 2022
Effective Date: March 10, 2022

Council Agenda Memo

From: Jose Dominguez, City Engineer

Meeting: January 18, 2022

Subject: Change Order #1 for Landfill Cell 6 Construction & Cell 2-3 Closure Project

Presenter: Jose Dominguez

Background: On September 8, 2020, the City Council entered into an agreement with Burns & McDonnell (Burns) for the design of a new landfill cell and the closure of two landfill cells. The design was for the creation of cell number six and the closure of cells number two and three.

On May 17, 2021, the City Council entered into another agreement with Burns for the construction administration of the landfill construction project that they designed.

On June 7, 2021, the City accepted a bid from Rounds Construction for \$1,389,037.57 for the construction of cell 6 and the closure of cells 2 and 3.

Discussion: The change order being considered by the City Council is the only, and final, change order for the project. This change order balances out the project and informs the City Council on where the additional expenses, or costs, occurred. In this instance the change order will be a reduction of the original cost of the project by \$40,111.08. The savings were achieved mainly by minimizing the grading in the project.

Financial Consideration: This project is being paid by a combination of DANR grants and loans, and direct City funds. Most of the funds were from a DANR loan. The reduction in cost will benefit the City since it will reduce the amount of the loan. The City is paying for the project from the Joint Powers Fund. If approved, the new total cost for the City will be \$1,348,926.49.

Conclusion/Recommendations: Administration recommends approval of Change Order No. 1.

**CHANGE ORDER NO. 01
For Contract between Owner and Contractor**

Project Name: Landfill Cell 6 Const. & Cell 2-3 Closure BMcD Project No. 128033
 Owner: City of Vermillion Client Project No. _____
 Contractor: Rounds Construction Company, Inc. Contract No. _____

The below noted modification(s) to subject Contract are directed by Owner and accepted by Contractor (any applicable attachments are specifically identified):

Change order for following items:

- 1) Final quantities adjustment (quantities adjustment breakdown included as an attachment)

As a result of the modification(s) described above:

The revised Contract Price is:

Original Contract Price	\$ <u>1,389,037.57</u>
Total net amount of all previous Change Orders	(+ or -). \$ <u>0</u>
Total net amount of quantity adjustments for this Change Order.....	(+ or -). \$ <u>(40,111.08)</u>
Total net amount of liquidated damages for this Change Order.....	(+ or -). \$ <u>0</u>
Current Contract Price, including this Change Order.....	\$ <u>1,348,926.49</u>

The revised Contract Time is:

No adjustment in contract time.

The price and/or time extension set forth in this Change Order is full compensation for all costs and delays, direct and indirect, incurred in connection with the conditions giving rise to this Change Order, the work specified herein, and any consequential costs, delays, or effects on unchanged work resulting therefrom.

This Change Order, when executed, constitutes a modification to the Contract and all provisions of the Contract, except as modified above and by any previous Change Orders, shall apply hereto.

OWNER

CONTRACTOR

By _____
Date _____

Rounds Construction

By [Signature]
Date 1-10-22

The conditions of the Change Order are noted for compliance and payment.

BURNS & MCDONNELL

By Luke Rodig

Date 1/3/22

City of Vermillion Landfill

Project: Cell 6 Construction & Cell 2-3 Closure

Subject: Final Quantities Adjustment

							Rounds Construction	
ITEM	DESCRIPTION	UNIT	BID QTY	ACTUAL INSTALLED QTY	QTY ADJUST	UNIT PRICE	PRICE ADJUSTMENT	
1	Mobilization/Demobilization/Insurance/Permits	LS	1			\$ 164,200.00	\$ -	
2	Site Health and Safety Plan	LS	1			\$ 586.00	\$ -	
3	Construction Surveying and Staking	LS	1			\$ 5,991.00	\$ -	
4	As-Built Surveying and Staking	LS	1			\$ 5,991.00	\$ -	
	Cell 6 Construction						\$ -	
5	Clearing and Grubbing	LS	1			\$ 1,184.00	\$ -	
6	Mass Soil Excavation	CY	208,520	196,651	(11,869)	\$ 2.54	\$ (30,147.26)	
7	Embankment Fill	CY	524			\$ 3.50	\$ -	
8	Turnaround Pad Fill	CY	2,000			\$ 0.92	\$ -	
9	Excess Soil Stockpiling	CY	177,286	155,800	(21,486)	\$ 0.02	\$ (429.72)	
10	In-Situ Clay Liner Grading/Preparation	SY	11,600			\$ 0.16	\$ -	
11	In-Situ Unsuitable Soil Excavation and Repairs	CY	1,200	350	(850)	\$ 3.02	\$ (2,567.00)	
12	2' Compacted Soil Liner (North Slope)	CY	2,950			\$ 2.49	\$ -	
13	Sand Drainage Material	CY	4,000	3,700	(300)	\$ 31.06	\$ (9,318.00)	
14	Washed Pea Gravel	CY	650			\$ 49.42	\$ -	
15	Course Drainage Material	CY	380			\$ 70.94	\$ -	
16	4 OZ/SY Geotextile	SY	1,000			\$ 1.83	\$ -	
17	10 OZ/SY Geotextile	SY	12,850	11,750	(1,100)	\$ 3.32	\$ (3,652.00)	
18	Protective Cover Soil (North Slope)	CY	1,500			\$ 1.23	\$ -	
19	Diversion Berm	LF	1,150			\$ 1.60	\$ -	
20	Leachate Collection Piping - 6" Perforated	LF	640			\$ 79.18	\$ -	
21	Leachate Cleanout Piping - 6" Solid	LF	320			\$ 85.55	\$ -	
22	Leachate Sump/SSR System, Pump, Structure & Appurtenances	LS	1			\$ 131,881.00	\$ -	
23	Leachate Forcemain & Appurtenances	LS	1			\$ 16,379.00	\$ -	
24	Access Roads Crushed Surfacing	CY	1,000	1,050	50	\$ 35.90	\$ 1,795.00	
25	Culvert w/ Flared End Sections	LF	65	85	20	\$ 168.75	\$ 3,375.00	
26	Electrical System & Controls	LS	1			\$ 72,132.00	\$ -	
	Cell 2 & 3 Partial Closure						\$ -	
27	12" Final Intermediate Cover Placement	CY	9,200	18,400	9,200	\$ 0.02	\$ 184.00	
28	18" Compacted Clay Cover Placement	CY	13,800			\$ 0.02	\$ -	
29	6" Topsoil	CY	4,600			\$ 0.02	\$ -	
30	Dryseed/Mulch	SY	27,600			\$ 0.38	\$ -	
31	Erosion Control Blanket	SY	27,600			\$ 1.35	\$ -	
32	Silt Fence	LF	500			\$ 5.60	\$ -	
	Cell 2 & 3 South Slope Erosion Repair						\$ -	
33	12" Soil Placement	CY	7,710			\$ 0.02	\$ -	
34	Diversion Berm	LF	510			\$ 0.02	\$ -	
35	Letdown Structure	LS	1			\$ 12,491.00	\$ -	
36	Hydroseed/Mulch	SY	23,150	23,871	721	\$ 0.90	\$ 648.90	
Net Increase/Decrease this Change Order							\$ (40,111.08)	

Council Agenda Memo

From: José Domínguez, City Engineer
Meeting: January 18, 2022
Subject: Resolution Authorizing the Purchase of a Fire and EMS Department Pumper Truck
Presenter: José Domínguez

Background: In 2023, one of the vehicles that will be replaced is a Fire and EMS Department pumper truck. The purchase of this equipment was not discussed during the 2021 budget sessions due to the uncertainty regarding the length of construction, delivery, and material prices.

Discussion: City Staff has been discussing the purchase of this equipment for several years. Based on discussions with vendors, the amount estimated to purchase the equipment has been adjusted a few times. For example, in 2018 we estimated the cost at \$410,000 in 2019 it went up to \$732,000. The last adjustment is the quote being considered tonight for \$825,531. Additionally, we have been warned that prices on the equipment will go up approximately 5% by the end of the month. This would increase the price by a little over \$41,000. Since starting discussions with the vendors a year ago, prices have increased approximately 15%, from \$717,000 to the current price quoted. Staff believes that prices will not remain steady and will continue to rise.

In addition to the price of the equipment, the length of construction is problematic. Because this equipment is of chassis/body construction, we will need to pay for the chassis once it is delivered to the body installer. The chassis would be delivered to the body installer sometime in 2022. The body installer then would complete the construction and deliver the completed equipment to the City around April 2023. At that point, the City would pay the remainder of the cost.

Staff has been working with a few vendors to create the most fiscally responsible and use piece of equipment for the City. Based on the discussions, Staff would like to take advantage of an attractive Sourcewell (formerly known as National Joint Powers Alliance) bid with Rosenbauer. In July 2010, state law changed allowing purchases to be made off other governmental entity bids or cooperative agreements outside of the state.

The quote received from Rosenbauer was for the construction of a pumper truck with a Rosenbauer Commander Chassis for \$825,531.00. As part of the quote, the City would receive a \$12,500 deduction from the total cost if the chassis is paid when delivered to the body installer. The cost of the chassis is \$325,494.00. The local dealer for Rosenbauer, Heiman Fire Equipment, from Sioux Falls, has agreed to honor the Sourcewell prices for a pumper truck meeting the City specifications.

Financial Consideration: The Equipment Replacement Fund is planned to have approximately \$732,000 for the purchase of the pumper truck in 2023. The original plan would have had the entire payment take place in 2023. Although placing the order for the equipment in 2022 wasn't planned, the Fund does have the required money to cover the chassis cost of \$325,494.00. Paying for a portion of this equipment in 2022 would then lower the amount required for the purchase in 2023.

Another item to consider is that Staff has also been discussing the sale of the existing pumper truck. At this point it is estimated that the sale of the old truck would generate considerably more money than the estimated \$4,000. Once sold, this money would then go into the Equipment Replacement Fund.

Conclusion/Recommendations: Administration recommends approving the Resolution to purchase a 2023 Rosenbauer Pumper, complete with Rosenbauer Commander chassis from Heiman Fire Equipment for a price of \$825,531.00 and authorizing the City Manager or City Finance Officer to sign the purchase agreement.

**RESOLUTION
AUTHORIZING THE PURCHASE OF
A FIRE DEPARTMENT PUMPER TRUCK**

WHEREAS, SDCL 5-18A-37 authorizes a governmental entity to enter into agreements with purchasing agents in any other state for purchases under a joint agreement or contract at the accepted bid price and the concurrence of said bidder; and

WHEREAS, the City of Vermillion has reviewed and determined that the bid awarded by Sourcewell (formerly known as the National Joint Powers Alliance) for a pumper truck from Rosenbauer's dealer, Heiman Fire Equipment, Sioux Falls, SD, in the amount of \$825,531.00 offers an advantageous price to the City for said item.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, South Dakota that the City Manager or the City Finance Officer is hereby authorized to purchase **a new Rosenbauer Pumper, complete with Rosenbauer Commander Chassis from Heiman Fire Equipment, of Sioux Falls, South Dakota for a price of \$825,531.**

Dated at Vermillion, South Dakota this 18th day of January, 2022.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Katie E. Redden, Finance Officer



PURCHASE ORDER

Purchaser		SUPPLIER	
Purchaser:	City of Vermillion	Contract #:	Sourcewell Contract #: 022818-RSB
Address 1:	25 Center St.	Supplier:	Rosenbauer South Dakota, LLC
Address 2:		Address 1:	100 3rd Street
City, State, Zip:	Vermillion, SD 57069-2101	Address 2:	
		City, State, Zip:	Lyons, SD 57041

Purchase Order Number:	122021	Delivery in Calendar Days:	455
Date:	12/20/2021	Member #:	28798

Quantity	Description	Price	Price (Extended)
1	One (1) Rosenbauer Pumper, complete with Rosenbauer Commander chassis per attached specifications.	\$825,531.00	\$825,531.00
TOTAL			\$825,531.00

*Note: If chassis amount of \$325,494.00 is paid upon arrival and upon inspection by the fire department at our plant in South Dakota, deduct \$12,500.00.

NOTES:	
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Rosenbauer Dealer:	Heiman Fire Equipment
Salesperson:	Chris Bornitz
Signature:	<i>Chris Bornitz</i> <i>MB</i>

Purchaser:	City of Vermillion
Print Name:	
Title:	
Date:	
Signature:	



APPENDIX C
CHANGE ORDER POLICY

This change order policy is intended to reflect the increased cost of changes which result in delayed deliveries, confused paperwork, poor production flow and increased potential of trucks being built to incorrect specifications. With your cooperation, changes can be kept to a minimum which means we will be able to reduce lead times, increase production and maintain costs which will benefit all of us.

Our objective is accurate, high quality and on-time deliveries exceeding our customer expectations.

Changes any time after the order is received may delay the quoted delivery date. Significant design or component changes will have the largest impact on the schedule and quoted delivery date. Changes that occur later in the process will also have the largest impact on the schedule and quoted delivery date.

All time fences are reference to contract execution date if not otherwise stated.

Change Window #1

All changes will be priced at standard pricing and specials will be priced through our normal process. Significant changes made to the vehicle during this time period may result in a delivery extension.

RBM Chassis	0-60 days
RBA Aerial	0-60 days
Rosenbauer Body	0-60 days

Change Window #2

All changes are subject to a 25% mark-up, as well as a \$250.00 change order processing fee. All changes are subject to factory review and may be denied due to engineering or lead time issues.

RBM Chassis	61-75 days
RBA Aerial	61-75 days
Rosenbauer Body	61-120 days

Change Window #3

All changes are subject to a 50% mark-up, and 50% restocking fee on deleted items, as well as a \$250.00 change order processing fee. All changes are subject to factory review and may be denied due to engineering or lead time issues. No major components can be changed at this time; major components are considered engine, transmission, axles, suspension, cab, frame (wheelbase), seats, water pump and water tank.

RBM Chassis	76-120 days
RBA Aerial	76-120 days
Rosenbauer Body	121-180 days

Change Window #4

Changes are not recommended at this time. Any changes requested will be priced on a time and material basis, as well as a \$500.00 change order processing fee. Any changes requested, and that are quoted to the customer, must be approved by the customer within three days or they will not be valid.

RBM Chassis	After 120 days
RBA Aerial	After 120 days
Rosenbauer Body	After 180 days

**Note: Any late change orders that are factory driven will be done at cost and no additional mark up or penalties will apply.*

BUYER INITIALS: _____



WHEN PROTECTION MEANS EVERYTHING.

Rosenbauer Commander Cab:

- 5 Year Cab Paint Warranty
- 5 Year Transmission Warranty
- 5 Year Engine Warranty
- 10 Year Cab Structure Warranty
- 78" Cab Length
- 11" Raised Roof
- Cummins L9 (450hp)
- Allison Transmission (3000 EVS)


Rosenbauer Body:

- 1 Year Bumper to Bumper and Component Warranty
- 1 Year Lettering and Stripe Warranty
- 5 Year Aluminum Body Warranty
- 5 Year Paint Warranty
- 7 Year Waterous Pump Warranty
- 10 Year Stainless Steel Plumbing Warranty
- Lifetime Subframe Warranty
- Lifetime Foam and Water Tank Warranty
- 1,500gpm Waterous Pump
- 750 Poly Water Tank
- 20 Gallon Foam System
- SCBA Fill Station
- Light Tower
- NFPA Compliant Whelen Warning Lights
- 3/16" Aluminum Body
- Hot Dipped Galvanized Subframe

 605.543.5510

 www.heimanfire.com

 sales@heimanfire.com

 25814 Rudolph Ave. Sioux Falls, SD 57107

Council Agenda Memo

From: John Prescott, City Manager

Meeting: January 18, 2022

Subject: Revised Addendum #1 to Joint Law Enforcement Center agreement

Presenter: John Prescott

Background: The City and County have traditionally employed an individual who cleans the law enforcement center. A portion of the wage is paid by the City through the Police Department budget. The 2022 City budget includes funding for approximately 550 hours of wages plus FICA, workers compensation insurance, etc. for this individual. The balance of the wage is paid by Clay County. Clay County will be hiring a Facilities Management Director who will oversee this position. Currently, the Police Chief and Sheriff oversee this position.

The County prepared Addendum #1 to the Joint Law Enforcement Center Use Agreement. This addendum was presented to the City in late December and approved by the City Council at the January 3, 2022 meeting. The County Commission revised the Addendum at their January 11, 2022 meeting.

Discussion: There are two changes to the version signed by the County Commission versus the document approved by the City Council. The City would still pay a total annual fee of \$10,000 to the County in quarterly installments for cleaning services. One of the two changes provides for the amount to be changed annually. The original addendum said that the amount may be adjusted by mutual agreement annually.

The second change is the final paragraph of the addendum. A 30-day notice is now required for amendments, modifications, or cancellation.

Financial Consideration: The 2022 annual cost is comparable to the budgeted amount.

Conclusion/Recommendations: Administration recommends approval of revised Addendum #1 to the County and City Building Construction and Use Agreement for Joint Law Enforcement Center for custodial services.

**Addendum #1 to the
Use Agreement for Joint Law Enforcement Center Dated June 21, 1988
Custodial Services**

Whereas Clay County has implemented a Facilities Management Director position to maintain the grounds and structures located at 211 W. Main St & 15 Washington St. Vermillion SD, the City of Vermillion and Clay County have determined it preferable that the county provide custodial and light maintenance services to the Vermillion Police Department within the Public Safety Center. Such services will include custodial staff time as well as cleaning equipment and supplies.

Personnel

Custodial employees shall report to and be supervised by the Clay County Facilities Management Director. Specific hours of work, tasks, and performance shall be under the determination and responsibility of the Facilities Management Director and shall be sufficient to provide for cleanliness, maintenance, and a professional appearance of the Public Safety Center. All custodial and maintenance personnel shall be reviewed and approved for security clearance by the Vermillion Police Chief and the Clay County Sheriff. Nothing in this Addendum shall supersede the authority of the Police Chief and Sheriff to determine the course of management including use, security, and operational concerns of the facility as provided by the Use Agreement. Public Safety Center Staff shall cooperate with the Facilities Management Director to provide for effective and convenient opportunities to perform custodial and maintenance duties.

Supplies and Equipment

Janitorial supplies and Equipment including mops, buckets, brooms, vacuum cleaners, buffers, entry mats and other similar items not mentioned shall be provided by the County. Janitorial supplies and equipment currently housed and used within the safety center, most having been jointly purchased, shall remain and be provided to the Facilities Management Director for ongoing use and shall become County property. The County Facilities Management Director shall ensure that the Public Safety center is properly supported by consumable supplies including toilet paper, paper towels, dishwashing soap, hand soap, hand sanitizer and similar items not mentioned. Certain supplies typically considered office or personal supplies such as small office wastebaskets, facial tissue, and other items of comfort for personal preference are not provided for in this agreement.

Maintenance

Nothing in this agreement will supersede the current Use Agreement regarding building maintenance repair costs. The Facilities Management Director shall assume responsibility of preventative

maintenance and repair of Public Safety Center building systems including, but not limited to, the electrical generator, boiler, air handling units, well, plumbing, electrical, floors, walls, and ceilings. The Facilities Management Director may perform light maintenance tasks when appropriate but will seek services of professional contractors, plumbers, or electricians when necessary. Payment of costs for such expenses shall be the responsibility of the Police Department and the Sheriff's Office, shared pursuant to the current cost sharing and the Use Agreement.

Compensation

Custodial staff will be employees of Clay County and personnel costs shall be the responsibility of the County. Building supplies previously mentioned shall be provided by the County. In return for the County providing custodial and maintenance service to the Vermillion Police Department, the City of Vermillion shall pay the County the sum of \$10,000.00 per year effective Jan 1, 2022, payable quarterly in equal installments. This fee is determined by historical data from past years and may be adjusted annually.

As an addendum to the current Use Agreement executed on June 21, 1988, this addendum will remain in full force and effect unless or until modified by the parties via written amendment or cancellation or cancellation of the Use Agreement itself. Written notice shall be provided by either party at least 30 days in advance of any such amendments, modifications, or cancellation.

In witness whereof, the parties have signed and executed this addendum on this 11 day of January, 2022.

Board of Commissioners
Clay County


Vermillion City Council

By:  _____
Chairman



By: _____
Mayor

Attest:


Clay County Sheriff

Vermillion Police Chief


Clay County Auditor



Vermillion Finance Officer

CITY OF VERMILLION
 2022 INVOICES PAYABLE-JANUARY 18, 2022

1 A & B BUSINESS, INC	COPIER CONTRACT	190.95
2 A.R.K MEDIA ACCOUNTING SERVICES	ADVERTISING	135.00
3 AMAZON BUSINESS	UPS BATTERY BACKUP/PRINTER	3,679.42
4 ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	136.12
5 BOMGAARS	TOOLS	329.97
6 BOOKPAGE	SUBSCRIPTION	390.00
7 CASK & CORK	MERCHANDISE	603.00
8 CENTURLINK	TELEPHONE	1,576.31
9 CUMMINS CENTRAL POWER, LLC	HEATER-ENG COOLANT	520.87
10 DAKOTA BEVERAGE	MERCHANDISE	4,785.62
11 DENNY DAVIS	REIMBURSE COURSE TUITION	104.31
12 DEPT. ENVIRONMENT NATL RES	WASTEWATER DISCHARGE FEE	10,500.00
13 DLT SOLUTIONS, INC	ANNUAL SUBSCRIPTION	1,568.00
14 DUBOIS CHEMICALS	SODA ASH	7,320.50
15 ERICKSON SOLUTIONS GROUP	PROFESSIONAL SERVICES	1,860.00
16 ETHAN GULLIKSON	REIMBURSE CDL EXAM/TEST FEE	130.00
17 EVAN ROLLING	GYM REIMBURSEMENT	298.20
18 FLASHBAY INC	FLASH DRIVES	459.50
19 GLOBAL DIST.	MERCHANDISE	310.00
20 GREGG PETERS	MANAGERS FEE	6,000.00
21 HANDTEVY	SUBSCRIPTION	589.16
22 INGRAM	BOOKS	37.72
23 JACKS UNIFORM & EQPT	NAME PLATE/CARGO PANTS	691.90
24 JOHN A CONKLING DIST.	MERCHANDISE	3,732.30
25 JOHNSON BROTHERS OF SD	MERCHANDISE	4,999.49
26 JONES FOOD CENTER	SUPPLIES	150.39
27 LAYNES WORLD	PHOTO/LOCKER PLATES	11.50
28 MIDCONTINENT COMMUNICATION	CABLE/INTERNET SERVICES	1,431.22
29 MIDWEST ALARM CO	ALARM MONITORING	119.85
30 NICK ANGLIN	REIMBURSE CDL DRIVING TEST	95.00
31 O'REILLY AUTO PARTS	PARTS	144.75
32 POWERPHONE, INC	ONLINE TRAINING	129.00
33 REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	6,342.13
34 RUNNING SUPPLY, LLC	SUPPLIES	564.91
35 SCHINDLER ELEVATOR CORP	YEARLY SERVICE CONTRACT	2,433.10
36 SD CITY MGMT ASSOCIATION	MEMBERSHIP DUES	225.00
37 SD GOVERNMENTAL HUMAN RESOURCE ASSOC	MEMBERSHIP DUES	25.00
38 SD MUNICIPAL LEAGUE	MEMBERSHIP DUES	5,805.38
39 SD PUBLIC ASSURANCE ALLIANCE	BOILER INSURANCE	3,561.04
40 SECOG	DUES	12,437.00
41 SOUTHERN GLAZER'S OF SD	MERCHANDISE	5,817.17
42 STATE INDUSTRIAL PRODUCTS	CHEMICALS	384.06
43 STEWART OIL-TIRE CO	TIRES/REPAIRS	1,547.60
44 STURDEVANTS AUTO PARTS	PARTS	117.02

45 SYNCB/AMAZON	DVDS/BOOKS	282.11
46 THE GROWLER STATION, INC	LICENSING FEE/MAINTENANCE	749.97
47 THE LUMBERYARD LLC	MATERIALS	13.09
48 US POSTMASTER	POSTAGE FOR UTILITY BILLS	1,100.00
49 USPS-POC	POSTAGE FOR METER	700.00
50 VERMILLION ACE HARDWARE	SUPPLIES	123.10
51 VERMILLION FORD	PART	8.00
52 WESCO DISTRIBUTION, INC	WIRE	17,905.60
	SUBTOTAL 2022	\$113,171.33

2021 INVOICES PAYABLE-JANUARY 18, 2022

1 AMAZON BUSINESS	SUPPLIES	221.99
2 AMERICINN	LODGING	231.00
3 ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	318.16
4 AT&T MOBILITY	MOBILE HOT SPOTS	445.17
5 BENTCO SAFETY EDUCATION, LLC	TRAINING	450.00
6 BLACKSTONE PUBLISHING	BOOKS	88.03
7 BLUFFS GOLF COURSE	ACCOUNTS REC	50.00
8 BOUND TREE MEDICAL, LLC	SUPPLIES	1,185.42
9 BROADCASTER PRESS	ADVERTISING	2,249.89
10 BUHLS CLEANERS	MAT/MOP SERVICE	515.16
11 BUREAU OF ADMINISTRATION	TELEPHONE	382.51
12 BUTCH'S PROPANE INC	PROPANE	2,208.43
13 BUTLER COUNTY LANDFILL, INC	TIRES	5,912.43
14 BUTLER MACHINERY CO.	REPAIRS/PARTS	13,626.37
15 CALLAWAY GOLF	MERCHANDISE	121.36
16 CARROLL CONSTRUCTION SUPPLY	SUPPLIES	633.25
17 CENGAGE LEARNING INC/GALE	BOOKS	131.15
18 CHESTERMAN CO	MERCHANDISE	711.13
19 CITY OF VERMILLION	COPIES/POSTAGE	163.50
20 CLAY RURAL WATER SYSTEM	WATER USAGE	43.30
21 CLAY-UNION ELECTRIC CORP	ELECTRICITY	1,848.64
22 COAST TO COAST SOLUTIONS	COLORING TOTES	283.68
23 COLONIAL LIFE ACC INS.	INSURANCE	1,565.27
24 CORY MOORE	REIMBURSEMENT	234.29
25 DAKOTA BEVERAGE	MERCHANDISE	858.05
26 DAKOTA PC WAREHOUSE	TELEVISION	299.99
27 DELTA DENTAL PLAN	INSURANCE	75.48
28 DEMCO	SUPPLIES	2,961.22
29 ECHO ELECTRIC SUPPLY	SUPPLIES	954.68
30 ELECTRIC PUMP, INC	PARTS	417.43
31 EUROFINS ENVIRONMENT TESTING	TESTING	2,456.50
32 FASTENAL COMPANY	ORGANIZERS/FASTENERS	616.34
33 FEDEX.	SHIPPING	15.26
34 FINDAWAY WORLD LLC	BOOKS	249.96

35 GPULSE PLUMBING, HEATING & COOLING	REPAIRS	1,192.84
36 GREGG PETERS	MANAGERS PROFIT	47,152.05
37 HEIMAN FIRE EQUIPMENT	REPAIRS	3,085.12
38 HELMS & ASSOCIATES	PROFESSIONAL SERVICES	464.51
39 HY VEE FOOD STORE	SUPPLIES	5.45
40 INGRAM	BOOKS	906.40
41 ISTATE TRUCK CENTER	BATTERY	196.14
42 JACKS UNIFORM & EQPT	STINGER SPIKE SYSTEM	517.24
43 JOHNSEN HEATING & COOLING	REPAIRS	468.78
44 JOHNSON BROTHERS OF SD	MERCHANDISE	11,260.48
45 JONES FOOD CENTER	SUPPLIES	99.69
46 JONG SUNG YOON	WATER HEATER REBATE	150.00
47 K & M TIRE	REPAIRS	1,658.82
48 KAIROI, INC	WEBSITE HOSTING/MAINTENANCE	350.00
49 KANOPY INC	PPU PROGRAM	2,046.00
50 LESSMAN ELEC. SUPPLY CO	PARTS	117.30
51 LOCATORS AND SUPPLIES, INC	SUPPLIES	448.00
52 LOFFLER	COPIER CONTRACT/COPIES	262.96
53 LONGS PROPANE INC	PROPANE	60.00
54 LOREN FISCHER DISPOSAL	HAUL CARDBOARD	1,250.00
55 MATHESON TRI-GAS, INC	MEDICAL OXYGEN/CYLINDER RENTA	713.48
56 MATTER LAW OFFICE, PROF LLC	PROFESSIONAL SERVICES	1,917.90
57 MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	262.35
58 MICRO MARKETING LLC	BOOK	40.00
59 MIDAMERICAN	GAS USAGE	20,933.63
60 MIDWEST ALARM CO	ALARM MONITORING	88.50
61 MOTOROLA INC	RADIOS/CARRYING CASES/SPEAKERS	10,757.19
62 MURPHS APPLIANCE & TV INC	REPAIRS	50.00
63 MURPHY TRACTOR & EQUIPMENT	REPAIRS	592.98
64 NCL OF WISCONSIN, INC	SUPPLIES	52.32
65 NEBRASKA JOURNAL-LEADER	ADVERTISING	34.95
66 NEBRASKA SALT & GRAIN CO	ICE CONTROL SALT	3,545.77
67 NETSYS+	MICROSOFT BUSINESS 365	18,983.25
68 O'REILLY AUTO PARTS	PARTS	76.27
69 OLSON SOD FARMS	SEED	440.00
70 OVERDRIVE INC	EBOOKS/AUDIO BOOKS	3,000.00
71 PCC, INC	COMMISSION	3,292.92
72 PHELPS	WORK SHIRTS	577.49
73 POMPS TIRE SERVICE, INC.	TIRES	5,200.00
74 PRESSING MATTERS	SUPPLIES	342.00
75 PRESTO-X-COMPANY	INSPECTION/TREATMENT	69.00
76 RIVERSIDE HYDRAULICS & LAB	PARTS	123.88
77 RIVERSIDE TECHNOLOGIES, INC	MONITORS	330.00
78 ROTOLOK VALVES INC	REPAIRS	1,918.47
79 RUNNING SUPPLY, LLC	SUPPLIES	1,046.18
80 SANFORD HEALTH OCCUPATIONAL MEDICINE	TESTING	1,231.00
81 SANFORD USD MEDICAL CENTER	SUPPLIES	151.96

82 SANITATION PRODUCTS INC	REPAIRS	818.53
83 SD DENR	LANDFILL OPERATIONS FEE	3,085.24
84 SD DEPT OF TRANSPORTATION	BIKE PATH-BROADWAY	692.72
85 SD REDBOOK FUND	SUBSCRIPTIONS	150.00
86 SOUTHERN GLAZER'S OF SD	MERCHANDISE	3,915.08
87 SPECIAL T'S AND MORE	WORK SHIRTS EMBROIDERY	328.00
88 STAPLES BUSINESS CREDIT	SUPPLIES	712.71
89 STERN OIL CO.	FUEL	6,308.43
90 STEWART OIL-TIRE CO	PARTS	535.95
91 STOREY KENWORTHY/MATT PARROT	YEAR END TAX FORMS	345.07
92 STUART C. IRBY CO.	SUPPLIES	44.50
93 STURDEVANTS AUTO PARTS	PARTS	651.68
94 SYNCB/AMAZON	BOOKS/DVDS/SUPPLIES	675.88
95 TASTE OF HOME BOOKS	BOOK	10.00
96 TELEFLEX LLC	SUPPLIES	562.50
97 TITAN MACHINE-PRODUCTIVITY	FILTERS	217.00
98 TITLEIST-ACUSHNET COMPANY	MERCHANDISE	93.69
99 TODDS ELECTRIC SERVICE	PROFESSIONAL SERVICES	490.62
100 TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	54.98
101 TRITECH SOFTWARE SYSTEMS	MAINTENANCE FEE	1,260.00
102 TYLER TRAGESER	SAFETY GLASSES REIMBURSEMENT	150.00
103 UNITED PARCEL SERVICE	SHIPPING	6.44
104 UNITED WAY	CONTRIBUTIONS	291.25
105 USD SPEECH, LANGUAGE & HEARING CENTER	AUDIO TESTING	150.00
106 UTILITY EQUIPMENT CO.	WATER METERS	14,040.00
107 VANTEK COMMUNICATIONS, INC	REPAIRS	216.25
108 VERMILLION ACE HARDWARE	PARTS	92.91
109 VERMILLION AREA COMMUNITY FOUNDATION	ROUND UP PROGRAM	229.06
110 VERMILLION CHAMBER OF COMMERCE	BLISS POINTE-PHASE 2	122,911.77
111 VERMILLION FORD	PART	37.45
112 VERMILLION ROTARY CLUB	DUES/MEALS	136.25
113 WESCO DISTRIBUTION, INC	SUPPLIES	1,455.00
114 ZIEGLER INC	REPAIRS	789.79
	SUBTOTAL 2021	\$351,447.06
	GRAND TOTAL	\$464,618.39