



Historic Preservation Commission Agenda

9:00 a.m. Regular Meeting

Wednesday March 3, 2021

Virtual Only Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/87428989572?pwd=NHFbMGNhOWtMMUk3M3JPb2xZTWFnQT09>

Meeting ID: 874 2898 9572

Passcode: 411495

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Approval of the Minutes**
 - a. February 3, 2021
4. **Visitors to be Heard**
5. **Old Business**
 - a. Vacant Commission Seat
 - b. Continued Discussion- Potential Grant Projects
6. **New Business**
 - a. 2020-2021 Annual Report
7. **Adjourn**

Access the Historic Preservation Commission Agenda on the web – www.vermillion.us

Addressing the Commission: Persons addressing the Commission shall be recognized. Please raise your hand to be recognized and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only commission members and staff may discuss the current agenda item unless a commission member moves to allow another person to speak and there is unanimous consent from the commission. Questions from commission members, however, may be directed to the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

Unapproved Minutes
Historical Preservation Commission
Wednesday February 3, 2021 Regular Meeting

The regular meeting of the Vermillion Historical Preservation Commission was called to order via Zoom on February 3, 2021 at 9:02 a.m.

1. Roll Call

Present: Cyndy Chaney, Susan Keith Gray, Dietrik Vanderhill, Jim Wilson, William Dendinger

Absent: Ed Gerrish

Staff present: James Purdy, Assistant City Manager, Jose Dominguez, City Engineer

2. Adoption of the Agenda

Dendinger moved that the commission adopt the agenda as amended, seconded by Chaney. Roll call: Chaney- Y, Wilson-Y, Keith Gray-Y, Dendinger-Y, Vanderhill-Y. The motion carried.

3. Approval of the Minutes

a. January 20, 2021

Dendinger moved that minutes be adopted, seconded by Wilson. Roll call: Chaney- Y, Wilson-Y, Keith Gray-Y, Dendinger-Y, Vanderhill-Y. The motion carried.

4. Visitors to be Heard

5. Old Business

5a. SHPO (State Historic Preservation Office) Report- The report was reviewed by the Commission, and will be forwarded on to the SHPO. The Commission will have funding it will need to expend before the end of the fiscal year.

6. New Business

6a. UCC Nomination- Keith Gray asked the Commission for comments regarding this item. The consensus of the Commission was that the nomination was long overdue, and that the church is an excellent candidate for the national register. Several commissioners noted that a substantial amount of historical research has been conducted for the past decade or so on the history of the church, and that a wealth of that information has been included in the nomination packet. Chaney motioned to extend Commission support of the church's nomination/application, seconded by Dendinger. Chaney- Y, Wilson-Y, Keith Gray-Y, Dendinger-Y, Vanderhill-Y. The motion carried.

6b. Discussion of Potential Grant Projects- The Commission discussed other residential homes in Vermillion that are potentially eligible for nomination to the national register. The Commission discussed some specific properties that are categorized as "mid-century modern" style architecture. The Commission discussed finding/hiring someone who could work on these nominations. Wilson stated that he would also

bring it up at the next meeting of the Clay County Historic Preservation Commission. Their next meeting will be Monday February 8th.

Wilson noted that this may be a good year for the Commission to request additional funds and/or an extension. One of the other major projects will be a workshop on energy efficiency and historic homes. Wilson stated that in the past the County has brought in a consultant to do hands on workshops. Wilson stated he will reach out to the consultant to gauge his interest.

The Commission also discussed payment to the consultant for the second phase of the new historic district project. The second phase will cost approximately \$10,000. The Commission may be able to make a payment towards the second phase with money left over from this fiscal year. City staff will research this idea.

6c. Vacant Commission Seat- The Commission discussed whether or not to fill the vacant seat now, or to wait until the vacancy would be for a full term. The consensus of the Commission was to fill the seat now. It was noted that the vacant position needs to be filled by an owner of property in one of the four historic districts. Commissioners will seek out interested members of the public, and staff will advertise the opening online and at upcoming council meetings.

7. Adjourn

Moved by Dendinger to adjourn, seconded by Vanderhill. Chaney- Y, Wilson-Y, Keith Gray-Y, Dendinger-Y, Vanderhill-Y. The motion carried. Meeting adjourned at 10:03.

Vermillion Historical Preservation Commission

CERTIFIED LOCAL GOVERNMENT ANNUAL REPORT DIRECTIVES An Annual Report must be provided to the SD SHPO at the completion of local government's fiscal year. The report must be typed and contain at a minimum:

1. A statement of overall goals and objectives: The mission of the Vermillion Historic Preservation Commission (VHPC) is to protect, preserve, and restore Vermillion, South Dakota's historic and cultural assets through public education, workshops, and outreach to the community.

2. A list of funding sources and their obligations:

Sources: CLG Grant- \$7,000

Obligations: \$600 payment for Phase I Survey Consultant, an additional \$3,400 is due June 1st 2021, \$160 trainings, \$219 for brochures. The VHPC proposes using leftover funds to make an earnest payment on Phase II of the survey project, and to host a virtual workshop.

3. An outline of projects completed during the year; include an evaluation of each project:

A. January 8, 2020 – The VHPC were presented with prospective plans to renovate the Prentis Park Archway. The Commission also discussed ways to educate others in the community about owning or purchasing a historic property. The City Engineer proposed an idea for a zoning change to help with density in historic areas.

B. February 5, 2020 – A definitive plan on renovating the Prentis Park archways was presented to the Commission. A community member gave a presentation on the Clay County Courthouse, which may be in danger of being replaced or demolished. The Commission also discussed the ongoing creation of the new historic district, the demolition of a historic Thompson House on Main Street, and reviewed drawings of where small cell towers could be placed on the USD campus.

C. March 4, 2020 – The Commission discussed the Prentis Park archway renovations, and motioned to allow City staff to complete the grant application for the coming year. The grant application will include requests for funding to assist with the development of the new historic district.

D. May 5, 2020 – The Commission discussed a window permit. Several commission members completed a walk-through of the historic Thompson House set for demolition. The WH Over Museum will be salvaging items from the house, and beyond that items can be salvaged by Commission members. The Commission also discussed working on a brochure to provide to realtors in the area about the Commission and historic preservation.

E. June 11, 2020 – The University Historic District Association held their annual meeting virtually, with members of the VHPC present. There was not a quorum of Commission members, but the meeting was advertised in case there would have been in order to comply with open meetings laws.

F. June 3, 2020 – The Commission received an update on the Prentis Park Arches. The Commission discussed a building permit that was approved. The City Engineer discussed his proposed zoning amendment. The Commission established a committee to work on education pamphlets.

G. June 10, 2020 – Two members of the VHPC participated in a task force group meeting discussing the City’s downtown streetscape renovation plan.

H. July 1, 2020 – The Commission discussed ways to celebrate the 100th anniversary of Prentis Park which will take place in July of 2023. The Commission reviewed a draft of the educational pamphlet the committee created. A motion was made to print the pamphlet and distribute it after changes have been made. The Commission also discussed four potential consultants for the survey project.

I. August 5, 2020 – A consultant for the downtown streetscape renovation presented the plan to the VHPC and took comments.

J. September 2, 2020 – The VHPC discussed a mural that is being painted onto a downtown building, and reviewed a copy of the request for qualifications for the historic district survey project.

K. October 7, 2020 – At the request of the City Council the Commission discussed some possible names for new streets that had historic references to the area while also providing for some diversity and inclusion.

L. November 4, 2020 – The VHPC reviewed the proposal for historic district survey project, and agreed to hire as the consultant. The Commission voted to break the project into phases if possible, and authorized City staff to enter into an agreement with the consultant. The City Council also approved the agreement.

4. A tentative list of projects and workshop or public meetings and their objectives for next year. Discuss how each will be completed [What is being contemplated for the 2021-2022 grant (application due end-of-March), and anything else non-grant you wish to include.]

A. Having the consultant complete the survey for the new historic district.

B.

C.

D.

E.

F.

G.

H.

H.

I.

J.

5. Documentation for workshop or public meeting; include a copy of publicity, agenda and any materials provided or generated at the event: See attached.

6. A copy of all commission meeting minutes: See attached.

7. A list of current commission members: Susan Keith Gray, Chair; Ed Gerrish, Vice-Chair; Cyndy Chaney; Bill Dendinger; Dietrik Vanderhill; Jim Wilson.

8. A list of 11.1 and 106 reviews and opinions rendered by the commission: See attached.

9. A list of ways in which the SHPO can assist CLGs better.

A.

B.

Historic Review

Permit Year

Date Address
05/01/2020 0209 Willow

Permitted WORK

Install egress window

Historic Recommendations

The members of the Historic Preservation Commission express no objections to this permit application for a window replacement at 209 Willow St. This casement window will provide for the necessary fire safety without altering the original structure of the house.

05/19/2020 0210 N University

Permitted WORK

Re-roof

Historic Recommendations

The members of the Historic Preservation Commission express no objections to this permit application for roof replacement at 210 N. University St.

06/05/2020 0127 S Yale

Permitted WORK

Re-roof House

Historic Recommendations

The members of the Historic Preservation Commission express no objections to this permit application for roof replacement at 210 N. University St.

09/17/2020 0403 E Main

Permitted WORK

Raze building

Historic Recommendations

I'm not getting any dissension. thank you for checking in. We are all sorry to see this house go but at least there was a considerable amount of deconstruction in the process. I think the permit is in your hands.