



## Historic Preservation Commission Agenda

9:00 a.m. Regular Meeting  
Wednesday July 7, 2021  
Powell Conference Room  
City Hall; 25 Center St.  
Vermillion, SD 57069

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Approval of the Minutes**
  - a. June 2, 2021
4. **Visitors to be Heard**
5. **Old Business**
  - a. Update on S. University Historic District
  - b. Update on Bob Yapp Workshop
6. **New Business**
  - a. Update on Building Permit
7. **Adjourn**

Access the Historic Preservation Commission Agenda on the web – [www.vermillion.us](http://www.vermillion.us)

**Addressing the Commission:** Persons addressing the Commission shall be recognized. Please raise your hand to be recognized and state your name and address.

**a. Items Not on the Agenda** Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

**b. Agenda Items:** Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only commission members and staff may discuss the current agenda item unless a commission member moves to allow another person to speak and there is unanimous consent from the commission. Questions from commission members, however, may be directed to the public through the presiding officer at any time.

**Meeting Assistance:** The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



**Special Meeting Agenda  
Historic Preservation Commission**

7:00 p.m. Special Meeting  
Wednesday, July 7, 2021  
Jolley Elementary School Library  
224 S. University Street  
Vermillion, South Dakota 57069

**On Wednesday, July 7, 2021 at 7:00p.m., the Vermillion Historic Preservation Commission will gather to present information on a potential historic district. The district would be potentially bounded by Linden Street on the west, Main Street on the north, Plum Street on the east, and Canby Street on the south. A quorum of Vermillion Historic Preservation Commission members may be present. No Historic Preservation Commission action will be taken.**

**Meeting Assistance:** If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

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**Historical Preservation Commission**

**Wednesday June 2, 2021 Regular Meeting:**

The regular meeting of the Vermillion Historical Preservation Commission was called to order at City Hall and via Zoom on June, 2 2021 at 9:02 a.m.

**1. Roll Call**

**Present:** Susan Keith Gray, Jim Wilson, Ed Gerrish, Cyndy Chaney (via Zoom), Dietrik Vanderhill (via Zoom)

**Absent:** Monica Iverson, William Dendinger

**Staff Present:** John Prescott, City Manager; Stone Conley, City Management Assistant; Jose Dominguez, City Engineer; Matt Taggart, Interim Building Official

**2. Adoption of the Agenda**

Gerrish moved to adopt the agenda, seconded by Wilson. Roll call: Chaney- Y, Gerrish-Y, Wilson-Y, Keith Gray-Y, Vanderhill-Y. The motion carried.

New Business was discussed before Old Business to allow the Interim Building Official (Taggart) to make it to another meeting.

**3. Approval of the Minutes**

**3a.** Wilson moved that minutes of the May 2021 meeting be adopted, seconded by Gerrish.

**Roll Call:** Chaney- Y, Gerrish-Y, Wilson-Y, Keith Gray-Y, Vanderhill-Y. The motion carried.

**4. Visitors to be Heard**

**4a.** None

**5. Old Business**

**5a.** Keith Gray stated that she believes there may still be \$1500 in funding which can be utilized towards HPC Workshops. Wilson stated a Mr. Bob Yapp from Hannibal, MO for \$3948 could provide a workshop geared towards rehabilitation and renovations of historic buildings. First availability is July 28<sup>th</sup>. Wilson also stated that in order for this to happen, funding would need to be extended for workshops. Gerrish stated the best step would be first applying for the CLG funds extension, next use the funds to cover the workshop, and last plan July 28<sup>th</sup> as the date. Gerrish motioned to vote for this plan regarding the July 28<sup>th</sup> Workshop with Bob Yapp, Wilson seconded.

**Roll Call:** Chaney- Y, Gerrish-Y, Wilson-Y, Keith Gray-Y, Vanderhill-Y.

**5b.** Consultant has been delayed as noted due to foot injury, may need extra volunteers to assist with the Historic District Survey. As of this moment no one has responded. Possibly will jointly or divide the duties of the survey amongst members of the commission. Emails will be sent out to continue communications. Keith Gray says there may be a need for volunteers.

**5c.** Keith Gray stated that the History Department at USD has been contacted with regards to volunteers to assist the commission this coming summer and year. As of now no one has responded to this request. Gerrish stated it would be best to have an actual project design alongside some possible funding. Gerrish also stated he would contact his associates in the History Department.

**5d.** Dominguez reported that there is a hold up to the Streetscape project due to the need of basements needing fixing. There are window-wells in some basements Downtown which were unknown to the City. The mason for the City is busy, but is utilizing his time between Downtown and Prentis Park.

*Unapproved Minutes*

**Historical Preservation Commission**

**6. New Business**

**6a.** Permit for 25 Willow Street windows have been reviewed. The HPC Board will contact the contractor. The work had already been finished before the permit was viewed or accepted. Wilson stated it would be best if the building staff would display illustrations and descriptions of the jobs being done. These would be asked to include information about the materials or dimensions alongside an illustration of the work taking place.

**6b.** Keith Gray stated that creation of an Ad-Hoc Committee for Prentis Park may be necessary.

**7. Adjourn**

Moved by Wilson to adjourn, seconded by Gerrish. Roll call: Chaney- Y, Gerrish-Y, Wilson-Y, Keith Gray-Y, Vanderhill-Y. The motion carried. Meeting adjourned at 10:02 am.

Vermillion Historical Preservation Commission