



## Historic Preservation Commission Agenda

9:00 a.m. Regular Meeting  
Wednesday September 1, 2021  
Powell Conference Room  
City Hall; 25 Center St.  
Vermillion, SD 57069

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Approval of the Minutes**
  - a. August 4, 2021
4. **Visitors to be Heard**
5. **Old Business**
  - a. Review of Historic Residency Requirements
  - b. Update on First Congregational Church Application
6. **New Business**
  - a. Commission Member Vacancy
  - b. Update on Window Permit
  - c. Discussion of Preservation Awards
  - d. Discussion of Grants/Workshops
7. **Adjourn**

Access the Historic Preservation Commission Agenda on the web – [www.vermillion.us](http://www.vermillion.us)

**Addressing the Commission:** Persons addressing the Commission shall be recognized. Please raise your hand to be recognized and state your name and address.

**a. Items Not on the Agenda** Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

**b. Agenda Items:** Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only commission members and staff may discuss the current agenda item unless a commission member moves to allow another person to speak and there is unanimous consent from the commission. Questions from commission members, however, may be directed to the public through the presiding officer at any time.

**Meeting Assistance:** The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

**ORDINANCE 14XX**

**AN ORDINANCE AMENDING CITY OF VERMILLION CODE OF ORDINANCES TITLE III, ADMINISTRATION, CHAPTER 32; CITY ORGANIZATIONS TO AMEND SECTION 32.32 (B) TO EXPAND THE DEFINITION OF MEMBERSHIP QUALIFICATIONS**

**BE IT ORDAINED**, by the Governing Body of the City of Vermillion, South Dakota that the Code of Ordinances Title III, Chapter 32 add the following sections:

**VERMILLION HISTORIC PRESERVATION COMMISSION**

**§ 32.32 MEMBERSHIP; APPOINTMENT; QUALIFICATIONS; TERMS.**

(A) The Commission shall consist of seven members, who shall be appointed by the Mayor, subject to approval by the City Council, and with consideration of the existing city historic districts and those residents who have expertise and interest in such fields as history, architecture, urban planning, archaeology, paleontology, and law as available.

(B) When available in the community, four of the seven members of the Commission are to be owners in one of the officially designated Historic Districts within the City of Vermillion or owners of a property registered with the National or State Registry of Historical Places.

(C) When available in the community, two of the seven members of the Commission are to have expertise in the disciplines of history, architectural history, architecture, planning, urban planning, American studies, American civilization, cultural geography, cultural anthropology, or related fields.

(D) All members of the Commission shall reside within the City of Vermillion and shall serve for terms of three years and shall be eligible for reappointment. The terms of the original members shall be varied in order to assure that no more than one-third of the appointments shall be for a full three year term with the remaining appointments divided between one and two year terms. Persons appointed to fill an unexpired term shall serve for the remainder of the term.

(E) Any member who fails to attend three consecutive meetings without presenting an explanation accepted by the Commission may be deemed to have abandoned the office and may be replaced as provided herein.

(F) City Council shall act to fill any vacancy, which may occur.

Dated at Vermillion, South Dakota this 18<sup>th</sup> day of June, 2018.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

By \_\_\_\_\_  
Michael D. Carlson, Finance Officer

First Reading: June 4, 2018  
Second Reading: June 18, 2018  
Publication: June 29, 2018  
Effective Date: July 19, 2018

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**Historical Preservation Commission**

**Wednesday August 4, 2021 Regular Meeting:**

The regular meeting of the Vermillion Historical Preservation Commission was called to order at City Hall and on August 4, 2021 at 9:03 a.m.

**1. Roll Call**

**Present:** Susan Keith-Gray, Jim Wilson, Dietrik Vanderhill, William Dendinger

**Absent:** Monica Iverson, Ed Gerrish, Cyndy Chaney

**Staff Present:** John Prescott, City Manager; Stone Conley, City Management Assistant; Jose Dominguez, City Engineer; Kalin Knief, Building Official

**Adoption of the Agenda**

Vanderhill moved to adopt the agenda, seconded by Dendinger.

**3. Approval of the Minutes**

**3a.** Dendinger moved that minutes of the July 7<sup>th</sup>, 2021 meeting be adopted, seconded by Wilson, unanimously approved.

**4. Visitors to be Heard**

**4a.** Kalin Knief, the City of Vermillion's new Building Official was introduced to the commission. Jim Goblirsch, the Parks and Recreation department head visited the HPC today to discuss different renovations, projects, and events happening at Prentis Park. The arch has been completely rebuilt and is finished. The band shell will begin renovations in the near future. The stone-wall on Main Street is needing renovation, a local resource drive may occur for the rock and brick. Renovations are budgeted in the 2022 Budget, the end cost is unknown at this time. Lastly, the shelter near Clark Street may need renovations or a complete new shelter overall. The HPC may seek a Deadwood Grant for the funding for this project. Legislators may be sought out by the commission to assist in the process. Jim is also looking to increase the activities at Prentis Park. They are also looking for any historic photos of the park throughout its years, community members are encouraged to contact Parks and Recreation if they can provide this. 2023 is the 100 year anniversary of Prentis Park, Keith-Gray stated she will touch base with the Vermillion Chamber & Development Company and reach out to Nate Welch.

**5. Old Business**

**5a.** The Bob Yapp presentation was deemed a success by the commission, Keith-Gray discussed the possibility of future events due to the turn out of this one. Dendinger would like to follow up with historic groups that Bob Yapp recommended. Wilson believes the crowd was great at the event, and believes another similar styled event would be successful. Would like to see a possible masonry or stonemason presentation. Keith-Gray stated that more tradespeople in Vermillion would be beneficial, and would possibly like to create a grant for community members to attend conferences or workshops. She proposes the HPC create a new event as well.

**5b.** Keith-Gray asked if the Ordinance should be changed to allow commission members to own less historic properties overall. Keith-Gray wants to see if "District" could change to "Own a Historic Property" in the Ordinance. A discussion will continue with this process. City Staff are currently researching and drafting the Ordinance.

**Historical Preservation Commission**

**6. New Business**

**6a.** City Staff were able to assist in extending the 2020-21 South Dakota State Historical Society grant to August 10, 2021. As of today match hours will be entered, and one remaining proof of payment is the last step for finishing up this grant. Going forward the HPC will report monthly their hours of work to be logged by City Staff.

**6b.** The University of South Dakota would like to have a historic district located on their campus. Keith-Gray opened discussion, would like to know a direct contact at USD for this. Dominguez would like it to be known that USD does not have to notify the city of construction, and are of the state through the board of regents. Keith-Gray is concerned that the University may be limited in the actions they can take. The commission believes it is possible and will move forward in assisting this process.

**6c.** An application marking the First Congregational Church as a historic building was approved. The church is now registered on the National Historic Register. The commission will send out a congratulatory email.

**6d.** Keith-Gray would like to include Kalin on the process of sending letters. The HPC will send their concerns or alterations to Kalin for him to format in a letter. They would like the owners to understand what the HPC's response was and the alterations needed.

**Adjourn**

Moved by Dedinger to adjourn, seconded by Vanderhill. The motion carried. Meeting adjourned at 10:10 am.

Vermillion Historical Preservation Commission