



Historic Preservation Commission Agenda

9:00 a.m. Regular Meeting
Wednesday October 6, 2021
Powell Conference Room
City Hall; 25 Center St.
Vermillion, SD 57069

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Approval of the Minutes**
 - a. September 1, 2021
4. **Visitors to be Heard**
5. **Old Business**
 - a. Commission Member Vacancy
 - b. Discussion of Preservation Awards
 - c. Discussion of Grants/Workshops
6. **New Business**
 - a. Update on N. University Roofing Permit
 - b. Update on Sign Permit
 - c. Update on Handrail Roofing Permit
 - d. Update on Court Street Roofing Permit
 - e. Update on Center Street Siding Permit
7. **Adjourn**

Access the Historic Preservation Commission Agenda on the web – www.vermillion.us

Addressing the Commission: Persons addressing the Commission shall be recognized. Please raise your hand to be recognized and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only commission members and staff may discuss the current agenda item unless a commission member moves to allow another person to speak and there is unanimous consent from the commission. Questions from commission members, however, may be directed to the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

Unapproved Minutes

Historical Preservation Commission

Wednesday September 1, 2021 Regular Meeting:

The regular meeting of the Vermillion Historical Preservation Commission was called to order at City Hall September 1, 2021 at 9:06 a.m.

1. Roll Call

Present: William Dendinger, Cynthia Chaney, Ed Gerrish (Chair for meeting), Dietrik Vanderhill

Absent: Monica Iverson, Susan Keith-Gray, Jim Wilson

Staff Present: John Prescott, City Manager; Stone Conley, Assistant to the City Manager; Jose Dominguez, City Engineer; Kalin Knief, Building Official

Adoption of the Agenda

Dendinger moved to adopt the agenda, seconded by Gerrish, unanimously approved.

3. Approval of the Minutes

3a. Dendinger moved that minutes of the August 4, 2021 meeting be adopted, seconded by Chaney, unanimously approved.

4. Visitors to be Heard

5. Old Business

5a. City Staff created a draft of an Ordinance change with regards to the residency requirements of the Commission. The change would allow for Commission members to retain membership if they own a registered historic property, versus residing in a historic district. Gerrish believes the change in the Ordinance would overall benefit the HPC. Cindy agrees as well and believes the change would help them find prospective members. Gerrish moves to support the change, seconded by Dendinger. It is unanimously approved.

5b. The letter for First Congregational Church is currently being drafted by Dietrik with regards to their application to become recognized as a historic property. It will be sent out soon.

6. New Business

6a. Monica Iverson's term she was finishing came to a close at this meeting. Gerrish would like ideas of candidates who could fill the vacancy. Gerrish also stated that he would like for all Commission members to send him and Keith-Gray names of prospective candidates. Gerrish also stated that it should possibly be advertised in publications to expand the possibility of candidates. Martha Fagg had been listed as a possible person of interest to fill this void.

6b. Knief the City's Building Official stated that the current applicant has been non-responsive with regards to the address stated in the permit. Gerrish states that the window facing the alleyway, and those not facing the street do not affect the historic character of the building. Gerrish moves to allow for the owner to use a non-historic window for the project, Dendinger seconds. It is unanimously approved.

6c. Gerrish messaged Pat Morrison about the awards the HPC is allowed to give out into the community. They allow for one award to be awarded for an organization, a project, and a building. Gerrish stated that the Save the Courthouse group might be a good organization to

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award. He also stated that projects could be the Prentis Arches or W.H. Over Museum renovations. Chaney agrees that the W.H. Over may be a good awardee. No known building at this time. Gerrish believes it would be best for members to reach out with ideas of candidates for these three awards. Discussions will continue.

6d. The Commission thanked City Staff for their efforts with finishing off grant applications and reimbursement documents for the 2020-2021 grant year. Gerrish discussed the Preserve Minnesota conference mentioned by Keith-Gray on September 14-17, 2021. It is virtual and also free. This conference will provide an opportunity to learn about Historic Preservation in Minnesota.

Adjourn

Moved by Chaney to adjourn, seconded by Dietrik. The motion carried. Meeting adjourned at 10:10 am.

Vermillion Historical Preservation Commission