

Unapproved Minutes
Council Special Session
February 1, 2021
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, February 1, 2021 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Hellwege, Holland, Humphrey, Jennewein, Letellier, Price, Ward, Willson, Mayor Collier-Wise (all joined by teleconference)

2. Visitors to be Heard - None

3. Educational Session - Water and Wastewater Annual report - Shane Griese

Shane Griese, Utility Manager, presented the annual report for the Water Department for 2020 reviewing the treatment process and distribution system along with operation information. Shane presented the annual report for the Wastewater Department for 2020 reviewing the collection system and treatment process along with operation information. Shane answered questions of the City Council on the Water and Wastewater Departments reports.

4. Briefing on the February 1, 2021 City Council Regular Meeting City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

6. Adjourn

19-21

Alderman Ward moved to adjourn the Council special session at 12:34 p.m. Alderman Humphrey seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 1st day of February, 2021.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
February 1, 2021
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, February 1, 2021 at 7:00 p.m. by Mayor Collier-Wise.

1. Roll Call

Present: Hellwege, Holland, Humphrey, Jennewein, Letellier, Price, Ward, Willson, Mayor Collier-Wise (all joined by teleconference)

2. Pledge of Allegiance

3. Minutes

A. Minutes of January 18, 2021 Special Meeting; January 18, 2021 Regular Meeting; January 21, 2021 Special Meeting

20-21

Alderman Holland moved approval of the January 18, 2021 Special Meeting, January 18, 2021 Regular Meeting, and January 21, 2021 Special Meeting minutes. Alderman Hellwege seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

4. Adoption of Agenda

21-21

Alderman Price moved approval of the agenda. Alderman Willson seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

5. Visitors to be Heard

A. Black History Month proclamation

Alderman Hellwege read the Black History Month proclamation recognizing the month of February as Black History Month in Vermillion

B. #LOVermillion Week proclamation

Mayor Collier-Wise read the proclamation recognizing the week of February 14-20, 2021 as #LOVermillion Week in Vermillion.

6. Public Hearings - None

7. Old Business

A. Review of Emergency Resolution encouraging the use of face coverings or face masks and determine continuation of the Emergency Resolution

John Prescott, City Manager, reported that, on December 7, 2020, the City Council approved an Emergency Resolution encouraging the use of face masks or face coverings in buildings open to the public. John noted that the Emergency Resolution had an effective date of December 10, 2020 with a life of 60 days. John stated that the December 7th Emergency Resolution was very similar to the Emergency Resolutions adopted in August and October which expired after 60-days. John stated that the emergency resolutions were designed to promote the use of face coverings to slow the spread of the coronavirus. John stated that the Emergency Resolutions were also designed to provide the language that Emergency Ordinance No. 1419, 1422 and 1425 cite which requires the posting of a sign at the entrance of a building open to the public that states that face masks are expected per City resolution. John reported that no questions have been received about the emergency resolution which is likely due to the fact that the public is familiar with the resolution. John reported that the current emergency resolution will expire on February 7, 2021 unless the City Council ends it sooner. John reported that there were no changes to the resolution at the December 21st, January 4th or January 18th meetings. John noted that a new Emergency Resolution for City Council consideration later on the agenda. John noted that Governor Noem issued an Executive Order 2020-34 that extended the state of emergency to June

30, 2021. John recommended that the City Council review information related to COVID-19 and the emergency resolution recommending face coverings or face masks in buildings open to the public. Mayor Collier-Wise stated that, if there is no action, we will move on to the next item.

B. Review of Emergency Ordinance 1425 to require signage at the entrance to buildings open to the public that states Face Masks Expected per City Resolution

John Prescott, City Manager, reported that, on December 7, 2020, the City Council approved the second reading of Emergency Ordinance No. 1425. John stated that the ordinance requires the posting of a sign at the entrance to buildings open to the public, which states "Masks are expected per City resolution." John noted that Emergency Ordinance No. 1425 had an effective date of December 18, 2020 and a life of 60 days expiring February 15, 2021. John stated that Emergency Ordinance No. 1425 was very similar to Emergency Ordinance No. 1419 and 1422. John reported that during the life of Emergency Ordinance No. 1425, to date, and with Emergency Ordinance No. 1419 and 1422 which have expired, there have been no citations for non-compliance. John noted that the signs continue to be available for free at City Hall, the VCDC office, or they can be printed from the City's website. John noted that no changes were made to the ordinance at the December 21st, January 4th or January 18th meetings. John noted that first reading of a similar Emergency Ordinance No. 1429 is later on the agenda. John recommended that the City Council review information related to COVID-19 and the Emergency Ordinance No. 1425 requiring signage at the entrance to buildings open to the public that states Face Masks Expected per City Resolution. Mayor Collier-Wise stated that, if there is no action, we will move on to the next item.

C. COVID-19 issues

Mayor Collier-Wise noted that this item was requested to be on the agenda for discussion on COVID-19 issues as items continue to evolve. Mayor Collier-Wise stated that, hearing no further discussion, we will move on to the next agenda item.

8. New Business

A. Authorize placement of Streetscape project out for bid and set a bid opening date of March 4, 2021.

Jose Dominguez, City Engineer, reported that the businesses in downtown Vermillion and the City have been working to improve the Main Street area. Jose noted that, besides improving some building facades, some sidewalk improvements, and the additions of the Pocket Park and Ratingen

Platz, the community has been working to complete a streetscape project that would tie Main Street together, create a sense of place, and serve as a framework to showcase the downtown area. Jose reported that in January 2020 the City created Business Improvement District #2 (BID) to provide for a citizen board for the project along with an additional funding mechanism for the Downtown Streetscape project (Project). Jose reported that the BID Board is made up of five members, four of them being downtown business owners. Jose reported on the opportunities for the public to participate in the process over the last year. Jose reported that the Project encompasses improvements to the downtown area, mainly on the sidewalks on Main Street between Dakota Street and Ratingen Platz, and the adjoining side streets. Jose reviewed the project plans. Jose noted that the Project will also enlarge the bumpouts at intersections with Main Street that will add pedestrian spaces in downtown, and increase safety for pedestrians and vehicles. Jose reported that the Project will also increase the greenery in the downtown area by adding trees, shrubs, and flowers at all of the bumpouts, and enhanced ADA van accessible parking. Jose reported that the plans for the Project are currently going through the last revision after being reviewed by City Staff and the BID Board. Jose reported that the BID Board reviewed the plans at their January 15th meeting with the recommendation that the City Council approve the Project plans and set March 4th, 2021 as the bid opening date. Jose reported that the Project hopes to reach substantial completion by October 2021. Jose stated that the Project is estimated to cost \$3,970,000 and be funded through a combination of funds as follows: Stormwater Fund \$150,000, Light and Power Fund \$350,000, BID Revenue not to exceed \$450,000, General Fund \$500,000, STIP Funds \$500,000 and Second Penny sales tax funds of \$2,000,000. Jose reported that the BID Board recommendation was to set a bid date for the Downtown Streetscape project of March 4, 2021.

Mayor Collier-Wise asked for public input.

Paul Hasse, resident, stated that the city does not need this expensive project. Paul stated that the bumpouts will reduce street width and parking spaces will be lost on Main Street. Paul had a letter signed by downtown business owners that did not support the project. Paul stated that there are downtown buildings for sale and rent and with this project more will close. Paul stated that without streetscape the parking will be grandfathered and stated that the parking spaces are currently too narrow, the current lights could be upgraded to LED and the sidewalks could be pressure washed.

Gary Wright, resident at 1601 E Cherry Street, asked if there has been a study of pedestrian accidents at the downtown intersections where parking is being removed in the name of pedestrian safety. Gary stated that the streetscape project will be removing parking spaces in front of

the First Baptist Church that are used by the elderly. Gary requested the Council think of all the residents that use the parking spaces.

Sandy Aakre, Pastor of First Baptist Church, stated that the loss of parking spaces in front of the church will be a hardship on the members. He requested a referendum on the project and noted that the project will hurt local business.

Richard Sunde, owner of 14, 16 & 18 East Main Street, stated that the plan would remove parking from in front of the bank and his property. Richard noted that the plan will return the parking lost years ago in front of the pocket park but noted that the improvements will not provide any value to his business and rental property.

Michelle Maloney, member of the BID #2 Board, stated that the project has been in process for a number of years and to have a nicer more inviting downtown will be positive for the community. Michelle stated that the BID Board was in support of the project moving forward.

Discussion followed on the Streetscape Project including the state, federal and local ordinances on intersection parking that are for pedestrian safety. On parking, Jose stated that the parallel parking on the south side of Kidder from Church to Austin will be replaced with diagonal parking at the beginning of the project to provide additional downtown parking. Jose reported that the consulting engineer has demonstrated that semi-trucks will be able to make the corners. Upon request, David Locke with Stockwell Engineering reported that a bumpout could be added to the north west corner of Kidder and Court Street that after bid opening could be done by change order. The discussion included adjusting the font size on the monuments to be the same for Vermillion and Wase Wakpa.

Mayor Collier-Wise thanked the citizens for their calls, emails and comments on the project as well as the time and energy that the BID #2 Board has contributed.

The City Council agreed to allow Paul Hasse additional time for comments. Paul Hasse stated that when property is being developed the owners pay for street and streetlight and the City pays for the future repairs and replacement, where here the owners are being asked to pay again. Paul also stated that Mr. Aakre's question on referendum was not answered. Jim McCulloch, City Attorney, reported that the referendum period had passed and that setting a bid opening date was an administrative action.

22-20

Alderman Holland moved approval of setting the bid opening date of March 4, 2021 for the Downtown Streetscape Project as recommended by the BID#2

Board. Alderman Willson seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

B. Emergency Resolution encouraging the use of face coverings or face masks

John Prescott, City Manager, reported as background that, at a special meeting on August 11, 2020, the City Council adopted an Emergency Resolution encouraging the use of face masks or face coverings inside of buildings open to the public. John noted that emergency resolutions or ordinances expire after 60 days. John stated that, at the October 5, 2020 regular meeting, the City Council adopted a similar Emergency Resolution with an effective date of October 11, 2020 which expired on December 9, 2020 and at the December 7, 2020 regular meeting, the City Council also adopted a similar Emergency Resolution with an effective date of December 10, 2020, which will be expiring on Sunday, February 7, 2021. John reported that face coverings have been determined to be one of the more effective measures to reduce the spread of the coronavirus. John noted that the Board of Regents, the Vermillion Public School District, and the City of Vermillion have adopted policies in regard to the use of face coverings in their buildings. John noted that the City Council practice has been to review all Emergency actions at each regular meeting and make adjusting as appropriate. John reported that an Emergency Resolution has been drafted and included in the packet for City Council review. John noted that the proposed emergency resolution is very similar to the language adopted in August, October, and December. John stated that, if adopted, the Emergency Resolution would become effective on February 8, 2021. John stated that the end result of the resolution is to encourage the wearing of face coverings or face masks in buildings that are open to the public. John reported that the previously adopted emergency resolutions and the proposed resolution note that there are situations where a face mask or face covering cannot be utilized and encourages individuals in these instances to use other protective measures. Discussion followed.

23-21

After reading the same once, Alderman Hellwege moved adoption of the following:

EMERGENCY RESOLUTION CREATING AN EXPECTATION
OF FACE COVERING WEARING DURING THE COVID-19 PANDEMIC

WHEREAS, an outbreak of the COVID-19 disease, which is caused by the novel coronavirus, has been confirmed in more than 190 countries with over 100 million cases worldwide; and

WHEREAS, COVID-19 is a severe respiratory disease transmitted by person-to-person contact, which, especially among older adults and persons with serious underlying health conditions, can result in serious illness requiring hospitalization, admission to an intensive care unit, and death; and

WHEREAS, the World Health Organization (WHO), the Centers for Disease Control and Prevention (CDC), and the Secretary of the United States Department of Health and Human Services have declared the outbreak of COVID-19 as a public health emergency; and

WHEREAS, Governor Kristi Noem issued Executive Order 2020-34 on December 18, 2020 which extended the previously declared state of emergency to exist in the State of South Dakota in response to the spread of COVID-19 until June 30, 2021; and

WHEREAS, over 1,750 cases of COVID-19 have been confirmed throughout Clay County since the pandemic began; and

WHEREAS, the CDC and health experts have advised that the use of face masks or face coverings over the nose and mouth will slow the spread of COVID-19; and

WHEREAS, President Biden has issued an executive order requiring masks or face coverings on federal property, and has launched a '100 Day Mask Wearing Challenge'; and

WHEREAS, the failure to continue to reduce the spread of COVID-19 will likely result in higher numbers of infected individuals and has the potential to overwhelm the capacity of the City's health care providers; and

WHEREAS, it is important that control measures continue to be taken to reduce or slow down the spread of COVID-19 in order to protect the health and safety of the City's residents, especially for seniors and those with underlying health conditions that make them particularly vulnerable to COVID-19; and

WHEREAS, the South Dakota Board of Regents is requiring face coverings or face masks for all students, faculty, staff, and visitors in all public indoor spaces on the University of South Dakota campus; and

WHEREAS, the Vermillion Public School District is requiring face coverings or face masks for students, faculty, staff, and visitors in school district facilities; and

WHEREAS, the Vermillion City Council has implemented a face covering policy since August of 2020 requiring face coverings or face masks for staff and visitors in city owned buildings; and

WHEREAS, there is an expectation in the city of the importance of wearing face coverings or face masks while inside public spaces by all residents, visitors, or guests; and

WHEREAS, COVID-19 vaccinations are being administered in Vermillion and throughout the country, and the CDC recommends that even vaccinated individuals continue to wear a mask and social distance.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion that:

1. All persons entering a commercial establishment in the City of Vermillion are encouraged to wear a face covering or face mask while inside the establishment.
2. All restaurants, retail stores, salons, grocery stores, establishments selling alcohol, pharmacies, lodging establishments, exercise facilities, establishments offering goods and services, or soliciting patronage from the general public are encouraged to require their employees to wear a face covering or face mask at all times while having face-to-face interactions with the public.
3. It is also understood that there are individuals that due to health or other reasons cannot wear a face mask or face covering and/or other situations where face masks or face coverings cannot be worn and in these instances individuals are encouraged to use other protective measures such as social distancing.

BE IT FURTHER RESOLVED, that, pursuant to SDCL 9-19-13, this resolution is necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and shall become effective February 8, 2021. This resolution shall remain in effect for a period of sixty (60) days, at which time it shall be automatically repealed unless specifically readopted for an additional period of time by the City Council.

Dated at Vermillion, South Dakota this 1st day of February, 2021.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA
By _____

Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Michael Carlson, Finance Officer

The motion was seconded by Alderman Price. Discussion followed and the question of the adoption of the Resolution was presented for a roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

C. First reading of Emergency Ordinance 1429 to require signage at the entrance to buildings open to the public that states Face Masks Expected per City Resolution

John Prescott, City Manager, reported that the City Council has adopted Emergency Resolutions to promote the use of face coverings or face masks inside of buildings open to the public as was just adopted. John noted that the City Council previously approved Emergency Ordinance 1419, 1422, and 1425 to require the posting of a sign at buildings open to the public stating that Face Masks are expected per City Resolution. John stated that emergency ordinances or resolutions are only valid for a maximum of 60 days and that Emergency Ordinance No. 1425 will expire on February 15, 2021. John reported Emergency Ordinance No. 1429 is very similar to previously adopted Emergency Ordinances and requires a business to have signage which reads Face Mask or Face Coverings are expected pursuant to City Resolution. John noted the sign has not changed with the different emergency ordinances and that signs are available at City Hall, the VCDC office and may be downloaded from the city web site. John stated a business does not have to use the templates which are available on the City's website but a business would need to provide the same message that face masks or face coverings are expected. John noted the sign must be at least 8.5" x 11" and placed at the entrance or entrances to the business. John noted that with all ordinances a fine needs to be established and a resolution establishing a fine will be available for consideration on February 16th meeting after second reading of Emergency Ordinance No. 1429. Discussion followed.

24-21

Mayor Collier-Wise read the title to the above mentioned Emergency Ordinance and Alderman Ward moved adoption of the following Resolution: BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Emergency Ordinance No. 1429 entitled an Emergency Ordinance

to Require Signage at the Entrance to Buildings Open to the Public Stating That Face Coverings Are Expected to Help Slow the Spread of COVID 19 (Coronavirus), of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 1st day of February, 2021 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Willson. After discussion, the question of adoption of the Resolution was put to a roll call vote of the Governing Body as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

D. Utilities Certificate for SD Department of Transportation for the SD Highway 50 Drainage Improvement Project

Jose Dominguez, City Engineer, reported that the City has been working on a way to reduce street flooding within parts of the City that drain towards the south ditch of SD Highway 50 (Bypass). Jose noted that, in April 2019, the City Council asked Staff to contact the SD Department of Transportation (DOT) to see if the City and the DOT could partner on the DOT's Bypass reconstruction project. Jose reported that, based on the conversations with the DOT, the City Council agreed to enter into an agreement with S.E.H., Inc. to complete the design of drainage improvements along the Bypass. Jose reported that the plans for the drainage improvements have been out to bid since January 15th and that bids will be opened by the DOT on February 3rd. Jose stated that, as part of the bidding process with the DOT, the City is required to complete a "Utilities Certificate." Jose reported that this document certifies that the utilities in the area were contacted about the project and allows the utilities to inform the City and the DOT of any possible conflicts. Jose noted that the City contacted 10 utilities and received responses from all of them. Jose noted that all of the telecommunication companies have utilities that will be affected by the project. Jose reported that, due to the fact that the utilities are located within the public right-of-way, the City would not be responsible for any relocation but the construction schedule could be affected as the City's contractor may not be able to commence the work until the utility is relocated. Jose recommended that the City Council authorize the Mayor to sign the Utilities Certificate for the Highway 50 Drainage Improvement Project. Discussion followed.

25-21

Alderman Humphrey moved approval of authorizing the Mayor to sign the Utilities Certificate document with the SD Department of Transportation for the SD Highway 50 Drainage Improvement Project Number 1374() PCN X05N. Alderman Hellwege seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

E. Right-of-Way Certification for SD Department of Transportation for the SD Highway 50 Drainage Improvement Project

Jose Dominguez, City Engineer, reported that, as with the previous items regarding the SD Highway 50 Drainage Improvement Project, the South Dakota Department of Transportation requires a "Right-of-Way Certificate" to be signed by the City. Jose noted that this document certifies that the City has acquired all necessary right-of-way or any needed easements. Jose reported that the City does not need any additional land since the project will be constructed within the right-of-way or any existing easement already owned by the City. Jose recommended authorizing the Mayor to sign the "Right-of-Way Certificate" document for Project. Discussion followed.

26-21

Alderman Willson moved approval of authorizing the Mayor to sign the "Right-of-Way Certificate" document with the SD Department of Transportation for the SD Highway 50 Drainage Improvement Project Number 1374() PCN X05N. Alderman Humphrey seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

F. Assignment of airport hangar from Jeff Jungemann to Jeff Mount

Jose Dominguez, City Engineer, reported that the City entered into a hangar lease agreement with Mr. Jeff Jungemann on July 5, 2005 for an initial 20-year period and an option to renew the lease for another 20-year period. Jose stated that the lease agreement with Mr. Jungemann allows for the transfer of the lease agreement with written approval from the City. Jose stated that an "Assignment of Owner's Interest in Lease" was received by the City to transfer the lease from Mr. Jeff Jungemann to Mr. Jeff Mount. Jose reported that, if written approval is given for the transfer, the new owner is bound by the original terms of the lease including lease rates and duration. Jose recommended approval of the assignment of the airport hangar lease assignment from Mr. Jeff Jungemann to Mr. Jeff Mount. Discussion followed.

27-21

Alderman Ward moved approval of the assignment of the airport hangar lease agreement from Mr. Jeff Jungemann to Mr. Jeff Mount originally entered into on July 5, 2005. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

G. Street closure request to remove parking on Dakota Street from Alumni Street to SD Highway 50 and to close Rose Street from Coyote Village north to the Sanford Coyote Sports Center for USD home football games on February 19, March 13, March 27, and April 2, 2021 from 6:00 a.m. to 8:00 p.m.

James Purdy, Assistant City Manager, reported that, due to the pandemic, USD's football season was moved from fall 2020 to spring 2021. James reported that the request is to remove parking on Dakota Street from Alumni Street to SD Highway 50 and to close Rose Street from Coyote Village north to the Sanford Coyote Sports Center for USD home football games on February 19, March 13, March 27, and April 2, 2021 from 6:00 a.m. to 8:00 p.m. James noted that the requested closures will be for two hours later than what is typically requested, due to the fact that there will be two Friday night games on the schedule with 6:00 p.m. kickoff times. James stated that the only exception to the no parking along this portion of Dakota Street would be that the buses for the visiting teams would park on the east side of Dakota Street across from the Wagner Alumni Center. James stated that this has been done for a number of years without any incidents for pedestrian safety.

28-20

Alderman Willson moved approval of the request to remove parking on Dakota Street from Alumni Street to SD Highway 50 and to close Rose Street from Coyote Village north to the Sanford Coyote Sports Center for USD home football games on February 19, March 13, March 27, and April 2, 2021 from 6:00 a.m. to 8:00 p.m. except for visiting team busses parked on the east side of Dakota Street. Alderman Ward seconded the motion. Discussion followed on the Friday removal of parking on Dakota Street. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

H. Final Plat of Lot 1, Mart's Addition, in the NW ¼ of the NW ¼ of the NW ¼ of Section 21, T92N, R51W of the 5th P.M., Clay County, South Dakota

Jose Dominguez, City Engineer, reported on the receipt of a plat to create a 3.17-acre parcel on the east side of 466th Avenue approximately

575-feet south of East Main Street. Jose reported that the land being platted is within the Joint Jurisdictional Area. Jose stated that final plats within this area are required by State statute and City ordinance to be presented to the County's Planning Commission for their recommendation to the City Council. Jose stated that the preliminary plat requirement was waived due to the fact that only a single lot is being platted rather than a large development. Jose reported that the proposed plat meets all of the requirements set within the zoning ordinance for the Joint Jurisdictional Area. Jose stated that the plat was presented to the County's Planning Commission at their January 25, 2021 meeting with a recommended approval of the plat.

29-21

After reading the same once, Alderman Willson moved approval of the following plat:

WHEREAS IT APPEARS that the owners thereof have caused a plat to be made of the following described real property: Lot 1, Mart's Addition, in the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 21, T92N, R51W of the 5th P.M., Clay County, South Dakota for approval.

BE IT RESOLVED that the attached and foregoing plat has been submitted to and a report and recommendations thereon made by the Clay County Planning Commission to the Vermillion City Council has recommended approval.

BE IT FURTHER RESOLVED that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion which has examined the same, that it appears that the systems of streets and alleys set forth therein conforms to the system of streets and alleys of Vermillion, and that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid and that such plat and survey thereof have been executed according to law, and the same is hereby accordingly approved.

The motion was seconded by Alderman Holland. Discussion followed and the question of the adoption of the Resolution was presented for a roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

9. Bid Openings

A. Fuel quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Stern Oil on all three items.

Item 1 - 4,350 gal unleaded 10% ethanol: Stern Oil \$1.9829, Jerry's Service \$2.29; Item 2 - 3,000 gal No. 1 & 2 Diesel fuel dyed average price: Stern Oil \$2.0163, Jerry's Service \$2.055; Item 3 - 1,000 gal No. 1 & 2 diesel fuel-clear average price: Stern Oil \$2.3063, Jerry's Service \$2.595

30-21

Alderman Price moved approval of the low quote of Stern Oil on all three items. Alderman Wilson seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

10. City Manager's Report

A. John reported that the city's Historic Preservation Commission meets at 9:00 a.m. on Wednesday, February 3rd.

B. John reported that, due to a resignation of a Historic Preservation Commission Member, there is a partial term available. John noted that the term would expire in September 2021. John asked interested individuals to complete the Expression of Interest form by Thursday, February 11th at 5:00 p.m. for City Council consideration at the February 16th meeting.

C. John reported that the Planning Commission meets next Monday, February 8th at 5:30 p.m. John stated that the first two items on their agenda will be in a joint meeting with the County Planning Commission in the City Council chambers for a rezoning in the Joint Jurisdictional Zoning Area and a Conditional Use Permit for a manufactured home in the Joint Jurisdictional Zoning Area. John noted that the meeting will then go into recess and move to the Large Conference Room for the last two items which are a Bliss Pointe zoning amendment and a Conditional Use Permit for a townhome at Bliss Pointe.

D. John reported that the next meeting is on Tuesday, February 16th due to the Presidents Day holiday on Monday. John stated that City offices are closed on Monday, February 15th.

E. John reported that the February 16th City Council agenda will include a resolution to establish boundaries for Tax Increment Financing District #7 which is the Bliss Pointe Phase 2 Development.

PAYROLL ADDITIONS AND CHANGES

Street: Ted Ball \$18.56/hr

11. Invoices Payable

31-21

Alderman Price moved approval of the following invoices:

A-OX Welding Supply Co	carbon dioxide	1,619.75
Allegiant Emergency Service	inspect/calibrate	300.00
Allied Electronics	parts	815.42
Amazon Business	supplies	217.12
American Planning Association	membership	99.00
Appeara	shop towels	45.00
Aramark Uniform Services	uniform cleaning	427.00
Argus Leader Media #1085	subscription	30.00
Arrow Manufacturing	repairs	225.00
Atco International	supplies	124.00
Blackstone Publishing	books	79.98
Book Systems, Inc	subscription	4,400.00
Bookpage	subscription	354.00
Border States Elec Supply	work pants	360.00
Bound Tree Medical, LLC	supplies	115.10
Burns & McDonnell	professional services	8,109.50
Butch's Propane Inc	propane	1,385.50
Butler Machinery Co.	parts	381.23
Carroll Construction Supply	repairs	3,439.55
Cask & Cork	merchandise	866.30
Central States Wire Products	supplies	2,089.00
Century Business Products	copier contract/copies	196.76
Chet Moser	fitness center reimbursement	110.00
City Of Vermillion	copies/postage	707.16
City Of Vermillion	utility bills	37,142.80
Colonial Life Acc Ins.	insurance	1,492.22
Core & Main LP	parts	878.24
D-P Tools	supplies	69.35
Dakota Beverage	merchandise	9,750.30
Dakota Pc Warehouse	computer/repairs/supplies	774.09
Dakota Riggers & Tool Supply	supplies	16.00
Delta Dental Plan	insurance	6,207.06
Demco	supplies	643.50
Dennis Martens	maintenance	833.34
DGR Engineering	professional services	1,420.00
Dubois Chemicals	soda ash	21,521.50
Echo Electric Supply	supplies	1,531.05
Equipment Blades Inc	repairs	788.28

Erickson Solutions Group	annual support/prof services	2,793.95
Fleet Safety Supply	parts	153.62
Foreman Media	January meetings	150.00
Frame Aligners, Inc	repairs	194.00
Global Dist.	merchandise	52.56
Grainger	parts	127.63
Gregg Peters	rent	937.50
Heiman Fire Equipment	fire fighter equipment	5,005.05
Herren-Schempp Building	supplies	108.86
Houston Engineering Inc	monitoring/consulting	641.52
Ingram	books	2,844.78
Integrated Technology & Svc	door control card reader	1,509.06
Iowa League Of Cities	advertising	140.00
Jay's Plumbing	repairs	1,195.52
John A Conkling Dist.	merchandise	4,071.65
John Devorss	snow removal	985.00
Johnson Brothers Of SD	merchandise	8,676.71
Jones Food Center	supplies	858.57
Kalins Indoor Comfort	repairs	156.25
Lawson Products Inc	supplies	207.09
Laynes World	fire/ems awards	281.10
Lessman Elec. Supply Co	repairs	110.00
Loffler	copier contract/copies	93.82
Mart Auto Body	towing	240.00
Matheson Tri-Gas, Inc	medical oxygen	129.76
McCulloch Law Office	professional services	1,221.50
Medical Waste Transport, Inc	haul medical waste	231.71
Micro Marketing LLC	books	84.99
Midwest Alarm Co	alarm monitoring/repairs	458.90
Midwest Turf & Irrigation	mowers	115,587.00
Minn Municipal Utility Assoc	1st qtr safety mgmt program	6,775.00
Mizuno USA, Inc	merchandise	562.80
MSC Industrial Supply Co	supplies	213.82
National Fire Protection Assoc	subscription	1,345.50
Nationwide Insurance	notary bond	50.00
Netsys+	professional svc/repairs	1,588.50
O'Reilly Auto Parts	parts	356.92
Ping/Karsten Mfg Corp	merchandise	875.12
Pollman Excavation	crushed gravel	3,300.09
Presto-X-Company	inspection/treatment	65.00
Print Source	supplies	90.00
Prochem Dynamics	supplies	30.96
Quadient Leasing USA, Inc	postage meter lease	234.24

Quill	supplies	241.65
Redi Towing	towing	300.00
Relab Software, LLC	software maintenance	2,920.00
Republic National Distributing	merchandise	10,177.17
Rodenburg Law Firm	garnishment	133.76
Running Supply, LLC	supplies/parts	1,506.55
Sanford USD Medical Center	supplies	58.04
Schindler Elevator Corp	annual maintenance	2,230.18
SD Ambulance Association	membership	75.00
SD City Mgmt Association	membership dues	300.00
SD Dept Of Health	testing	150.00
SD Golf Association	handicap	374.00
SD Governmental Human Resource	membership dues	25.00
SD Redbook Fund	training materials	330.00
SD Retirement System	contributions	30,140.86
SDGCSA	registration	630.00
Security Shredding Service	shredding	35.00
Service Master Of Se SD	custodial	3,740.35
Sioux Valley Environmental	supplies	875.00
Sooland Bobcat	supplies	357.60
South Dakota 811	one call locates	277.20
Southern Glazer's Of SD	merchandise	9,312.52
Storey Kenworthy/Matt Parrot	forms/envelopes	50.92
Stuart C. Irby Co.	supplies	484.00
Sturdevants Auto Parts	parts	354.04
Sunkota Construction	recycling center improvements	213,824.70
Syncb/Amazon	supplies/books	654.05
Taylor Made	merchandise	221.72
Testamerica Laboratories	testing	758.00
The Home Depot Pro	supplies	36.72
Tinting Pros	repairs	329.00
Titan Machine-Productivity	filters	240.00
True Fabrications	merchandise	343.75
Two Way Solutions	supplies	1,207.93
Tyler Technologies	maintenance	28,587.37
United Laboratories	supplies	399.60
United Way	contributions	287.25
Unum Life Insurance Company	insurance	1,514.18
USA Bluebook	supplies	1,167.40
Utility Equipment Co.	water meters	19,500.00
Vast Broadband	911 circuit/dialup service	1,415.45
Verizon Wireless	cell phones/gateway modem	2,415.04
Vermeer High Plains	parts	38.63

Vermillion Ace Hardware	supplies	860.65
Vermillion Auto Works	repairs	275.00
Vermillion Chamber Of Commerce	bid 1 4q/vermillion now!3	28,701.95
Vermillion Cultural Association	contribution	4,000.00
Vermillion Ford	repairs	311.49
Visa/First Bank & Trust	fuel/supplies	4,320.94
Voss Distributing	merchandise	108.00
Walmart	supplies	833.75
Wesco Distribution, Inc	supplies	900.79
Zachary Hammond	safety boots reimbursement	100.00
Running	Bright Energy Rebate	5,700.00
MASABA	Bright Energy Rebate	1,647.00

Alderman Jennewein seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

12. Consensus Agenda - None

13. Adjourn

32-21

Alderman Ward moved to adjourn the Council Meeting at 8:35 p.m. Alderman Jennewein seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 1st day of February, 2021.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.