

Unapproved Minutes
Vermillion Planning and Zoning Commission
Monday, August 9, 2021 Regular Planning and Zoning Commission Meeting

The regular meeting of the Vermillion Planning and Zoning Commission was called to order in the City Council Chambers at City Hall on August 9, 2021 at 5:30 p.m.

1. Roll Call

City Planning and Zoning Commissioners Present: Fairholm, Fitzgerald, Forseth, Gestring, Heggstad, Merrigan, Mrozla, Tuve, Wilson.

City Planning and Zoning Commissioners Absent: None

City Staff present: José Domínguez, City Engineer

2. Minutes

a. July 12, 2021 Regular City Planning and Zoning Commission Meeting.

Commissioner Fitzgerald asked for the spelling of her name to be corrected. Moved by Commissioner Tuve to adopt the July 12, 2021 meeting minutes as amended, seconded by Wilson. Motion carried 9-0.

3. Declaration of Conflict of Interest

Forseth noted that he owns investment property in Vermillion.

4. Adoption of the Agenda

Dominguez asked that item 5.b be moved to "Staff Reports". Moved by Fairholm to adopt the agenda as amended, seconded by Mrozla. Motion carried 9-0.

5. Visitors to be Heard

a. Introduction of New Planning and Zoning Commission Member, Mr. Greg Merrigan.

Commissioner Forseth introduced Commissioner Merrigan as the new Commission member.

6. Public Hearings

None

7. Old Business

None

8. New Business

a. Nomination and Election of Chair and Vice Chair.

Dominguez explained that typically officers are elected when the Council reorganizes. In this occasion the Commission is being asked to elect new officers since the recent vacancy was the Chair of the Commission.

Commissioner Forseth asked for nominations for the Chair.

Commissioner Fairholm nominated Forseth for Chair, seconded by Tuve. No other nominations for Chair were made. Motion carried 9-0.

Forseth asked for nominations for the Vice Chair.

Forseth nominated Fairholm for Vice Chair, seconded by Tuve. No other nominations for Vice Chair were made. Motion carried 9-0.

b. Review of Committee Appointments.

Forseth explained that currently the Commission has one active committee that works with County's Planning Commission representatives on items related to amending the Joint Jurisdiction's Comprehensive Plan. Forseth also stated that since the discussions with the County will be restarting soon this was an opportunity for the Commission to reassign members to the committee. Forseth further stated that Commissioners Fitzgerald and Wilson are the current delegates with Fairholm serving as the alternate.

Fitzgerald stated that she is able to continue serving in her capacity, but is willing to step down if others want to participate.

Wilson stated that he is also able to continue serving in his capacity, but that he also was very involved with the recent County bond election as an opponent of the proposed bond.

After discussion the Commission chose to maintain the current members in the committee.

9. Staff Report

Dominguez introduced Mr. Kalin Knief to the Commission. Mr. Knief is the new Building Official and department head of the Code Compliance Department.

Dominguez explained the progress on the following City projects: Hwy. 50 paving and drainage project, Downtown Streetscape, and Industry Street paving.

10. Adjourn

Moved by Fairholm to adjourn, seconded by Gestring. Motion carried 9-0, Iverson declared the meeting adjourned at 5:52 p.m.